



Union High School District

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees

Joyce Dalessandro

Linda Friedman

Barbara Groth

Beth Hergesheimer

Deanna Rich

Superintendent

Ken Noah

**THURSDAY, JULY 17, 2008
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review at the district office.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please FAX the office of the District Superintendent at (760) 943-3501. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, JULY 17, 2008
5:00 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 - 6)

- 1. Call to Order; Public Comments Regarding Closed Session Items 5:00 PM
- 2. **Closed Session**..... (5:05) PM
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Conference with legal counsel to discuss current or potential litigation (2 cases) - Hwang v SDUHSD, Case #37-2007-00056605-CU-PA-NC; Potential litigation (1 case)
 - D. Consideration and/or deliberation of student discipline matters. (1 case)
- 3. **Regular Meeting / Open Session** 6:30 PM
- 4. Pledge of Allegiance
- 5. Report Out of Closed Session
- 6. Approval of Minutes of the Regular Board Meeting of June 19, 2008.
Motion by _____, second by _____, to approve the Minutes of the June 19, 2008 Board Meeting, as shown in the attached supplement.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. Reports and Updates, Student Board Members
- 8. Reports and Updates, Board of Trustees
- 9. Superintendent's Reports, Briefings and Legislative UpdatesKen Noah
- 10. New District Website Demonstration.....David Jaffe

CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Alliant International University for student teachers and intern school psychologists, during the period July 1, 2008 through June 30, 2010.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:

1. Walroux Enterprises to provide grant writing, research, and reporting services, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$66, 000.00 plus mandatory conference travel expenses, to be expended from General Fund/Restricted 06-00.

B. APPROVAL OF CALIFORNIA INTERSCHOLASTIC FEDERATION MEMBERSHIP

Approval of the California Interscholastic Federation Request for Continuing Membership and Agreement to Conditions Membership, as shown in the attached supplement.

C. APPROVAL OF CAHSEE SCORES, MAY 2008 TEST ADMINISTRATION

Approval of Modified Passing CAHSEE (*California High School Exit Exam*), for May 2008 Test Administration, as shown in the attached supplement.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No NPS/NPA contracts submitted.

B. SPECIAL EDUCATION RECORDS

Approval of recommendation to reclassify Special Education records as "Class 3", disposable, at which time they may be destroyed, as per California Code of Regulations, as shown in the attached supplement.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Circle Foods LLC to provide 12" flour tortillas and 10" flour tortillas, during the period July 1, 2008 through June 30, 2009, at the rate of \$1.79 per dozen and \$1.50 per dozen, respectively, to be expended from Cafeteria Fund 13-00.
2. Boys and Girls Club of San Dieguito for transportation services to be provided by the Transportation Department, on June 24, July 22, and August 11, 2008, to be reimbursed at the rate of \$3.86 per mile plus the driver's hourly rate (or at the applicable overtime rate) for driver standby.

3. U.S. Sports, Inc. for transportation services to be provided by the Transportation Department, on June 25, July 1, 9, 16, and 23, 2008, to be reimbursed at the rate of \$3.86 per mile plus the driver's hourly rate (or at the applicable overtime rate) for driver standby.
4. Magdalena Ecke Family YMCA for lease of facilities for Earl Warren Middle School, Torrey Pines High School, and San Dieguito Academy off-campus PE classes, during the period August 25, 2008 through June 12, 2009, at the rate of \$550.00 per quarter, to be reimbursed through gifts and donations.
5. School Facility Consultants to provide consulting services to the District for state facility funding applications for San Dieguito Academy VPA, CTE, Earl Warren and Sunset modernizations during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$30,000.00 to be expended from the Capital Facilities Fund 25-19.
6. Workout4Life, LLC, dba Del Mar Workout for lease of facilities for Torrey Pines High School off-campus PE classes, during the period August 25, 2008 through June 12, 2009, for a total amount not to exceed \$4,500.00, to be expended from the General Fund 03-00, and reimbursed by the Torrey Pines High School Foundation.
7. Roesling Nakamura Terada Architects, Inc. to provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.
8. NvLS Professional Services, LLC to provide E-rate consultation services, during the period July 18, 2008 through June 30, 2009, for an amount not to exceed \$10,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. A&R Wholesale Distributors for snack supplies, extending the contract period from August 1, 2008 through July 31, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
2. S&S Bakery, for bakery supplies, extending the contract period from August 1, 2008 through July 31, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
3. The Bread Company, for bread supplies, extending the contract period from August 1, 2008 through July 31, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
4. US Foodservice, Inc., Joseph Webb Division, for grocery supplies, extending the contract period from July 1, 2008 through June 30, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
5. Worldwide Produce, for produce supplies, extending the contract period from August 1, 2008 through July 31, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
6. Fredricks Electric for district wide cabling services, extending the contract period from August 1, 2008 through July 31, 2009, and increasing the unit prices up to 5% as allowed in the contract, to be expended from the fund to which the project is charged.

C. REJECTION OF BIDS

Reject all bids received for Finance Ownership Lease B2009-01 due to the higher than expected interest rates and authorize the administration to purchase the equipment outright.

D. AWARD OF CONTRACTS

No contracts awarded.

E. APPROVAL OF CHANGE ORDERS

No change orders submitted.

F. ADOPTION OF RESOLUTION / SUPPORT OF APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING & AUTHORIZATION TO SIGN APPLICATIONS AND ASSOCIATED DOCUMENTS

Adopt the attached Resolution in Support of Applications for Eligibility Determination and Funding, and Authorization to Sign Applications and Associated Documents, designating Stephen G. Ma, Associate Superintendent of Business, and Ken Noah, Superintendent, as District Representatives.

G. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

ROLL CALL VOTE FOR CONSENT AGENDA (ITEMS 11 - 15)

<u>Board of Trustees:</u>	<u>Student Advisory Board Members:</u>
____ Joyce Dalessandro	____ Meredith Adams, La Costa Canyon
____ Linda Friedman	____ Chloe Deis-Groff, San Dieguito Academy
____ Barbara Groth	____ Kaylee Falvo, Sunset
____ Beth Hergesheimer	____ Ilana Newman, Torrey Pines
____ Deanna Rich	____ Kelly Kean, Canyon Crest Academy

DISCUSSION / ACTION ITEMS (ITEMS 16 – 20)

16. BOARD POLICY REVISION PROPOSAL, #1312.3, "UNIFORM COMPLAINT PROCEDURES", AND ADMINISTRATIVE REGULATION #1312.3/AR-1, ATTACHMENTS A, B AND C, (UNIFORM COMPLAINT FORM; NOTICE TO PARENTS / GUARDIANS; COMPLAINT RIGHTS; QUARTERLY UNIFORM COMPLAINT SUMMARY), AS SHOWN IN THE ATTACHED SUPPLEMENTS.

Motion by _____, second by _____, to approve the Proposed Board Policy and Administrative Regulation Revisions, "Uniform Complaint Procedures", as presented.

17. APPROVAL OF 2008 GATE (*GIFTED AND TALENTED EDUCATION*) APPLICATION, AS SHOWN IN THE ATTACHED SUPPLEMENT.

Motion by _____, second by _____, to approve the 2008 GATE Application, as presented.

- 18. RENEWAL OF EMPLOYMENT CONTRACTS FOR ASSOCIATE SUPERINTENDENTS (3), AS SHOWN IN THE ATTACHED SUPPLEMENT.
Motion by _____, second by _____, to renew the four-year Employment Contracts for the Associate Superintendents (3) of Human Resources, Business, and Educational Services, from July 1, 2008 through June 30, 2012, as presented.
- 19. ADOPTION OF RESOLUTIONS LEVYING SPECIAL TAXES FOR 2008-2009 FISCAL YEAR
Motion by _____, second by _____, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District, as shown in the attached supplement.
- 20. ADOPTION OF RESOLUTIONS ESTABLISHING SPECIAL TAXES FOR 2008-2009 FISCAL YEAR
Motion by _____, second by _____, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index, as shown in the attached supplement.

INFORMATION ITEMS..... (ITEMS 21 – 30)

- 21. Board Policy Revision Proposal, #5118, *“Attendance of Non-Residents / Interdistrict Attendance “*, as shown in the attached supplement.

This item is being presented for first reading and will be resubmitted to the Board for approval on August 21, 2008.
- 22. Board Policy Revision Proposal, #4216.3-37.1, *“Class Description for Interpreter for the Hearing Impaired “*, as shown in the attached supplement.

This item is being presented for first reading and will be resubmitted to the Board for approval on August 21, 2008.
- 23. Business Services Update Steve Ma, Associate Superintendent
- 24. La Costa Valley Property Update Steve Ma, Associate Superintendent
- 25. Educational Services UpdateRick Schmitt, Associate Superintendent
- 26. Public Comments
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.
(See Board Agenda Cover Sheet)
- 27. Future Agenda Items
- 28. Adjournment to Closed Session (as necessary)

CLOSED SESSION (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current or potential litigation (2 cases) - Hwang v SDUHSD, Case #37-2007-00056605-CU-PA-NC; Potential litigation (1 case)
- D. Consideration and/or deliberation of student discipline matters. (1 case)

29 Report from Closed Session (as necessary)

30. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **August 21, 2008, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*



Board of Trustees

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

**MINUTES
OF THE BOARD OF TRUSTEES
AT A REGULAR BOARD MEETING**

Superintendent

Ken Noah

Telephone (760) 753-6491
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Office of the Superintendent
Fax (760) 943-3501

THURSDAY, JUNE 19, 2008

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS..... (AGENDA ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS(AGENDA ITEM 1)

President Hergesheimer called the meeting to order at 6:00 PM on Thursday, June 19, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION (AGENDA ITEM 2)

The Board convened to Closed Session in the Small Board Room at 6:01 PM to discuss:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Consideration and/or deliberation of student discipline matters (1 case)
- D. Conference with legal counsel to discuss current or potential litigation (1 case)

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board Members were in attendance.

Student Board Members in Attendance

Ilana Newman of Torrey Pines High School was in attendance.

Administrators Present

Terry King, Interim Superintendent
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
David Bevilaqua, Executive Director, Finance
Barbara Gauthier, Ed.D., Principal, San Dieguito Academy
Steve Levy, Director, Pupil Services
Michael Taylor, Director, Finance
Becky Banning, Recording Secretary

3. RECONVENE / CALL TO ORDER(AGENDA ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:42 PM by President Beth Hergesheimer.

4. SALUTE TO FLAG (AGENDA ITEM 4)

Ms. King led the salute to the flag.

5. REPORT OUT OF CLOSED SESSION..... (AGENDA ITEM 5)

The Board took action to approve the stipulated expulsion of Student #494056. **Motion unanimously carried.**

6. APPROVAL OF MINUTES (AGENDA ITEM 6)

It was moved by Deanna Rich, seconded by Joyce Dalessandro, that the Minutes of the Special Board Meeting of May 30th and the Regular Board Meeting of June 5th, 2008, be approved as written. **Motion unanimously carried.**

NON-ACTION ITEMS(AGENDA ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS (AGENDA ITEM 7)

Students were not present due to summer break.

8. BOARD OF TRUSTEES UPDATES AND REPORTS (AGENDA ITEM 8)

Ms. Dalessandro attended the Regional LAN (Legislative Action Network) meeting featuring Executive Director, Scott Plotkin of California School Boards Association; retirement reception for former Del Mar Superintendent, Tom Bishop; promotion and graduation ceremonies for Canyon Crest Academy and La Costa Canyon High School.

Ms. Friedman attended promotion and graduation ceremonies for Diegueno Middle School and La Costa Canyon High School.

Ms. Groth attended Mr. Tom Bishop's retirement reception and the Regional LAN meeting hosted by Rancho Santa Fe School District.

Ms. Hergesheimer attended promotion and graduation ceremonies for Canyon Crest Academy, Oak Crest Middle School, and Torrey Pines High School.

Ms. Rich attended Canyon Crest Academy's first graduation and the promotion ceremony at Carmel Valley Middle School.

9. SUPERINTENDENT'S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES (AGENDA ITEM 9)

Interim Superintendent Ms. King attended Canyon Crest Academy's graduation and stated she received reports from all schools that ceremony events had gone well. Ms. King also attended the NCCSE (North Coastal Consortium for Special Education) Board of Governor's meeting on June 9th, where one of the highlights was a presentation by SDUHSD Pupil Services Executive Director, Mr. Bruce Cochrane, who has developed a plan for improving the Special Education Adult Transition Programs for all North County school districts. Two sites have been secured, one in Carlsbad, one in Sorrento Valley, as has public transportation for vocational access to students in the program. Mr. Cochrane will present a detailed report in August.

10. SCHOOL / DEPARTMENT UPDATES (AGENDA ITEM 10)

Dr. Gauthier began by thanking the Board for attending the graduation ceremony at San Dieguito Academy. Dr. Gauthier gave examples of progress in Academic Excellence, such as a Sheltered English class being offered for the first time in the fall, a new *College*

Application Seminar Course to assist students in applying to colleges, and the school's recent qualifying and receiving various grants. She also reported progress in the areas of Student Connection, Character and Staff Development, Integrated Technology, and Communication. The Board and Ms. King congratulated Dr. Gauthier on her accomplishments and presented her with a bouquet of flowers as she has announced her decision to accept a new management position with Escondido Union High School District effective this fall.

CONSENT AGENDA ITEMS (AGENDA ITEMS 11 – 15)

It was moved by Linda Friedman, seconded by Ilana Newman, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS PRESENTED.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS PRESENTED.

12. HUMAN RESOURCES

- A. APPROVAL OF PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Approval of Certificated and/or Classified Personnel Reports as shown in the attached supplement.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
No agreements submitted.

13. EDUCATIONAL SERVICES

- A. APPROVAL OF CONSOLIDATED APPLICATION, PART 1
 - 1. Approval of an annual two-part application for participating districts, which is required in order to receive federal and state categorical monies, as shown in the attached supplement.

14. PUPIL SERVICES

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS
No NPS/NPA contracts submitted.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Terry King to execute the agreements:
 - 1. Carlsbad Unified School District to provide deaf and hard of hearing special circumstances instructional assistance for two San Dieguito Union High School District special education students, during the period July 1, 2007 through June 30, 2008, at the cost of \$28,761.00, to be expended from the General Fund/Restricted 06-00.
- C. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENT
Approve Interdistrict Transfer Agreement with Oceanside Unified School District and authorize Terry King, Interim Superintendent, to sign this agreement.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Terry King to execute the agreements:

1. MTGL, Inc. to provide special DSA testing and inspection services for the Torrey Pines High School HVAC Upgrades, during the period June 20, 2008 through August 30, 2008, for an amount not to exceed \$2,050.00, to be expended from the Deferred Maintenance Fund 14-00.
2. Consulting & Inspection Services LLC to provide small project miscellaneous DSA inspection services, during the period July 1, 2008 through June 30, 2009, with a "not to exceed" written estimate of hours per project, at the rate of \$85.00 per hour, to be expended from the fund to which the project is charged.
3. Christy Chappell to provide Career Technical Education (CTE) marketing and promotion services, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$10,000.00, to be expended from the General Fund/Restricted 06-00.
4. Miller Brown & Dannis, a professional corporation, to provide general legal services as requested, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$20,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Hollandia Dairy, Inc. for dairy supplies, extending the contract period from July 1, 2008 through June 30, 2009, with no increases in the unit pricing, to be expended from the Cafeteria Fund 13-00.
2. All American Plastics & Packaging, for paper supplies, extending the contract period from July 1, 2008 through June 30, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.

C. AWARD OF CONTRACTS

No contracts submitted.

D. APPROVAL OF CONTRACT

Approve entering into a contract with Green Horizons Landscape & Maintenance, Inc. for Sod Installation – District Wide project B2008-22, for an amount of \$21,600.00, to be expended from the General Fund 03-00 and reimbursed by Facilities Use funds, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents.

E. APPROVAL TO ENTER INTO TERMINATION AGREEMENT

Approve entering into an agreement with Modtech Holdings, Inc. for payment of design work completed to date and the termination of La Costa Canyon High School Team Room Modular Building project B2008-08, for an amount of \$78,052.63, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds, and authorize Eric R. Dill or Stephen G. Ma to execute the agreement.

F. APPROVAL OF CHANGE ORDERS / CANYON CREST ACADEMY

Approve Change Order Number 17 to the following bid packages for the Canyon Crest Academy project, to be expended from the State School Building Fund 35-00, and Other Building Fund 21-09, and authorize Eric R. Dill to execute the change order:

1. Package #25 (HVAC & fire protection) – Control Air Conditioning Corp., increasing the contract amount by \$161,000.00.

G. ACCEPTANCE OF CONSTRUCTION PROJECTS

No construction projects submitted.

H. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS

1. AUTHORIZATION TO ADVERTISE FOR BIDS

Authorize the Superintendent of Schools to direct the administration to advertise for any necessary bids, during the period July 1, 2008 through June 30, 2009.

2. AUTHORIZATION TO APPROVE CONTRACTS AND AGREEMENTS

Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 12, 2008 through August 31, 2008, and that the contracts/agreements be presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

I. AUTHORIZED SIGNATURES / DEVELOPER FEES & AGREEMENTS

Authorize Ken Noah, Stephen G. Ma, and John Addleman to sign all documents pertaining to the collection of developer fees and/or agreements, effective July 1, 2008.

J. ADOPTION OF RESOLUTION AUTHORIZING SALE OF SURPLUS PERSONAL PROPERTY AND INSTRUCTIONAL SUPPLIES

Adopt the attached resolution authorizing the administration to sell surplus property on an as needed basis during the course of the 2008-09 fiscal year.

K. APPROVAL OF 2008-09 INSTRUCTIONAL CALENDAR / NORTH COAST ALTERNATIVE HIGH SCHOOL

Approve the 2008-09 Instructional Calendar for North Coast Alternative High School, as shown in the attached supplement.

L. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS.....(AGENDA ITEMS 16 - 20)

16. APPROVAL OF NEW PROPOSED BOARD POLICIES #S 4141, 4231, 4241.2, 4441.2, 4341.1, AND 4541, "EMPLOYEE COMPENSATION"

It was moved by Joyce Dalessandro, seconded by Barbara Groth, to approve the New Proposed Board Policies, "Employee Compensation", as presented. **Motion unanimously carried.**

17. APPROVAL OF PROPOSED 2008-09 ANNUAL BUDGET / GENERAL FUND & SPECIAL FUNDS

A. PUBLIC HEARING

B. APPROVAL OF PROPOSED 2008-09 ANNUAL BUDGET / GENERAL FUND

It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve the 2008-09 Proposed General Fund Budget, as presented. **Motion unanimously carried.**

C. APPROVAL OF PROPOSED 2008-09 ANNUAL BUDGET / SPECIAL FUNDS

It was moved by Linda Friedman, seconded by Barbara Groth, to approve the 2008-09 Proposed Special Funds Budget, as presented. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION TO ESTABLISH THE OTHER POST EMPLOYMENT BENEFITS FUND

It was moved by Deanna Rich, seconded by Linda Friedman, to adopt the Resolution to Establish the Other Post Employment Benefits Fund, as presented. **Motion unanimously carried.**

19. APPROVAL OF A PERMANENT CASH TRANSFER FROM THE GENERAL FUND TO THE PUPIL TRANSPORTATION EQUIPMENT FUND

It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve the permanent cash transfer from the General Fund to the Pupil Transportation Equipment Fund, as presented. **Motion unanimously carried.**

20. APPROVAL OF 2.84% SALARY INCREASE FOR CLASSIFIED AND NON-REPRESENTED EMPLOYEE GROUPS

It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve a salary increase of 2.84% for Classified and Non-Represented Groups, as proposed. **Motion unanimously carried.**

INFORMATION ITEMS(AGENDA ITEMS 21 - 31)

21. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma reminded the Board of a Community Information Session scheduled for June 23, 2008, where an overview of the District Facilities Action Master Plan was to be presented. The meeting was announced through a mail-distributed flyer sent to community members and various city officials.

22. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an update on the collaboration between SDUHSD and Encinitas Union School District with math enrichment programs, which are intended to prepare students for easier transition into the middle school levels. Mr. Schmitt also gave an update on the status of summer school enrollment and the programs being offered.

23. 2007-08 ARTS AND MUSIC BLOCK GRANT REPORT

Mr. Schmitt gave the Board an overview report of an awarded grant benefiting the Music and Visual and Performing Arts programs in the district.

24. BOARD POLICY REVISION PROPOSAL, #1312.3, "UNIFORM COMPLAINT PROCEDURES", AND ADMINISTRATIVE REGULATION #1312.3/AR-1, ATTACHMENTS A, B AND C, (UNIFORM COMPLAINT FORM; NOTICE TO PARENTS / GUARDIANS; COMPLAINT RIGHTS; QUARTERLY UNIFORM COMPLAINT SUMMARY)

This item was presented for first reading and will be resubmitted to the Board for approval on July 17, 2008.

25. REVIEW OF 2008 GATE APPLICATION

This item was presented for first reading and will be resubmitted to the Board for approval on July 17, 2008.

- 26. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
 Ms. King announced that interviews for the counselor vacancy at La Costa Canyon High School had been held earlier that day and that interviews for the Assistant Principal and Principal vacancies were to follow shortly. Ms. King also informed the Board that the annual all-district office clean-up day would take place on the morning of June 25th, with lunch being provided immediately following.
- 27. PUBLIC COMMENTS..... (AGENDA ITEM 27)
 Mr. Joel Sharpe addressed the Board about the benefits of planning and developing a program that promotes and creates “green schools”. Mr. Sharpe asked the Board to consider creating written policy in the direction of saving energy.
 Ms. Michele Little spoke about student transportation challenges from Carlsbad to Canyon Crest Academy and asked the Board to consider public bus service and offer round table discussions in the future.
- 28. FUTURE AGENDA ITEMS (AGENDA ITEM 28)
 No future items were discussed.
- 29. ADJOURNMENT TO CLOSED SESSION..... (AGENDA ITEM 29)
 Closed Session was not required.
- 30. REPORT OUT OF CLOSED SESSION (AGENDA ITEM 30)
 There was nothing to report out of Closed Session.
- 31. ADJOURNMENT OF MEETING..... (AGENDA ITEM 31)
 There being no further business, the meeting was adjourned at 7:50 PM.

Linda Friedman, Board Clerk

____ / ____ / ____
Date

Ken Noah, Superintendent

____ / ____ / ____
Date

ITEM 11A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 10, 2008

BOARD MEETING DATE: July 17, 2008

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

KN/bb

**DONATIONS REPORT
SDUHSD BOARD MEETING
JULY 17, 2008**

ITEM 11A

Donation	Purpose	Donor	Donated To: (Teacher, Dept, Site)	
		Name / Foundation	Department	School Site
\$19.53	School supplies	Albertsons		EWMS
\$30.05	Supplies for Counseling	Access Computer Products, Inc.	Counseling	EWMS
\$118.60	School supplies	Washington Mutual		EWMS
\$6,500.00	7 document cameras/4 laptop projectors	EWMS - PTSA	Technology	EWMS
\$35,029 (2 checks: \$25,029 & \$10,000)	Purchase computers & textbooks to enhance classroom instruction & curriculum	CVMS - PTSA	Students	CVMS
\$3,000.00	Classroom curriculum & instruction	CVMS - Music Boosters	VPA	CVMS
\$1,950.00	Supplies for "Orientation Day 2008"	CVMS - ASB	Students	CVMS
\$436.26	A donation to assist with copy charges during the '07-'08 school year.	CVMS - PTSA		CVMS
\$7,650 (2 checks: \$2,050 & \$5,600)	Athletic Trainer salary	LCC - Athletic Boosters	PE	LCC
\$700.00	LCC dance program	City of Carlsbad	PE	LCC
\$12,348.00	Technology equipment	Oak Crest Foundation	Technology	OCMS
\$4,065.26	Instructional supplies	TPHS Foundation		TPHS
\$167.89	Supplementary books to be used in the classroom	TPHS Foundation	English	TPHS
\$300.00	Grant to help assist with classroom curriculum & instruction	Lincoln Financial Media	Band	CVMS

ITEM 11B

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 8, 2008

BOARD MEETING DATE: July 17, 2008

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following report.

FUNDING SOURCE:

As listed on attached report.

KN/bb

FIELD TRIP REPORT
SDUHSD BOARD MEETING
July 17, 2008

ITEM 11B

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	State	Loss of Class Time	* \$ Cost
11/13/08-11/16/08	SDA	Roberts	Tim	Journalism and Yearbook	20	3	Participate in the Journalism Education Association national convention	St. Louis	MO	2 days	N/A
04/16/09-04/19/09	SDA	Roberts	Tim	Journalism and Yearbook	20	3	Participate in the Journalism Education Association national convention	Phoenix	AZ	2 days	N/A
09/25/08-09/28/08	TPHS	Thorne	Brent	Cross Country	20	8	Participate in the Stanford Cross Country Invitational	Stanford	CA	2 days	N/A

* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 9, 2008

BOARD MEETING DATE: July 17, 2008

**PREPARED AND
SUBMITTED BY:** Terry King
Associate Superintendent/Human Resources

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Resignation

Classified

Employment
Change in Assignment
Promotion

RECOMMENDATION:

It is recommended that the Board approve the attached Certificated and Classified Personnel Actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Elizabeth Bassett**, 80% Temporary Teacher for Semester I/2008-09 school year, effective 8/19/08 through 1/23/09.
2. **Jeffrey Copeland**, Probationary Middle School Assistant Principal in the 2008-09 school year, effective 8/01/08.
3. **Leslie Diaz-Burns**, Temporary Teacher, increase temporary contract from 33% to 100% for the 2008-09 school year, effective 8/19/08 through 6/12/09.
4. **Scott Jordan**, Temporary Teacher, increase temporary contract from 40% to 60% for the 2008-09 school year, effective 8/19/08 through 6/12/09.
5. **Bryony Kinnear**, 33% Temporary Teacher for the 2008-09 school year, effective 8/19/08 through 6/12/09.
6. **Justin Moodie**, Temporary Teacher, increase temporary contract from 67% to 100% for the 2008-09 school year, effective 8/19/08 through 6/12/09.
7. **Sarah Osgood**, 100% Temporary Speech/Language Pathologist for the 2008-09 school year, effective 8/19/08 through 6/12/09.
8. **Kristen Pina**, 100% Temporary Counselor for the 2008-09 school year, effective 8/06/08 through 6/12/09.
9. **Mark Raines**, 100% Temporary Teacher for the 2008-09 school year, effective 8/19/08 through 6/12/09.
10. **Michael Remington**, 87% Temporary Teacher for the 2008-09 school year, effective 8/19/08 through 6/12/09.
11. **Steve Saylor**, 20% Temporary Teacher for the 2008-09 school year, effective 8/19/08 through 6/12/09.
12. **Nicole Selby**, Temporary Teacher, revise temporary contract from semester I only to 100% semester I/60% semester II/2008-09 school year, effective 8/19/08 through 6/12/09.
13. **Roger Taylor**, 25% Temporary Retired Teacher for the 2008-09 school year (year #5), effective 8/19/08 through 6/12/09.
14. **Ryland Wickman**, 100% Temporary Intern Teacher for the 2008-09 school year, effective 8/19/08 through 6/12/09.
15. **Shirley Willadsen**, Probationary Student Services Specialist, effective 7/01/08.
16. **Stephanie Wolters**, 80% Temporary Teacher for the 2008-09 school year, effective 8/19/08 through 6/12/09.

Change in Assignment

1. **Michael Grove**, Change in assignment from Middle School Principal to High School Principal in the 2008-09 school year, effective 7/01/08.

ITEM 12A

Resignation

1. **Barbara Gauthier**, High School Principal, resignation from employment effective 6/30/08.
2. **Nancy Hurley**, Permanent Teacher, resignation for retirement purposes, effective 6/12/08.
3. **Eric Rodarte**, Permanent Teacher, resignation from employment effective 6/30/08.

dr
7/17/08
certbdagenda

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Beck, Ryan**, At Will Employee, effective 4/14/08 – 4/25/08
2. **Bischke, Joy**, Occupational Therapist, effective 6/23/08 – 7/31/08, summer employment
3. **Brenner, Carl**, Instructional Assistant (Non-Severely Handicapped), effective 6/30/08 – 7/31/08
4. **Candia, Stacy**, Secretary, effective 6/19/08 – 7/30/08 as needed, summer employment
5. **Kilgore, Darin**, Instructional Assistant (Non-Severely Handicapped), effective 7/14/08 – 7/31/08, summer employment
6. **Leftwick, Lorraine**, Instructional Assistant (Non-Severely Handicapped), effective 6/30/08 -7/31/08, summer employment
7. **Piedmont, Paul**, Instructional Assistant (Non-Severely Handicapped), 7/14/08 – 7/31/08, summer employment
8. **Sanderson, Tate**, Instructional Assistant (Non-Severely Handicapped), effective 8/25/08

Change in Assignment

1. **Candia, Stacy**, from Secretary ST+10 months to 11-months, effective 8/1/08
2. **Caron, Diane**, from Office Assistant to Secretary, effective 8/13/08
3. **DeVal, Elizabeth**, from 48.75% Job Placement Assistant to 75%, effective 8/25/08
4. **Thompson, Megan**, from 48.75% Secretary to 75%, 11-months, effective 8/1/08

Promotion

1. **Patti Gaul**, from Information Systems Support Specialist to Director of Student Information Services 100%, effective 7/01/08

ITEM 12B

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 10, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/ HUMAN
RESOURCES

EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one contract totaling \$0.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

ITEM 13A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 10, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract in an amount not to exceed \$66,000.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the consultant contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 9, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Becky Banning, Executive Assistant to
the Superintendent

SUBMITTED BY: Ken Noah,
Superintendent

SUBJECT: APPROVAL OF CALIFORNIA
INTERSCHOLASTIC FEDERATION
- SAN DIEGO SECTION / CONTINUING
MEMBERSHIP AGREEMENT

EXECUTIVE SUMMARY

The attached agreement is for annual renewal purposes of the District's application for voluntary membership in the California Interscholastic Federation – San Diego Section. CIF requires that participating districts submit renewals annually in order for schools to participate in athletic competitions.

RECOMMENDATION:

The administration recommends that the Board approve the contract as shown.

FUNDING SOURCE:

N/A

2008-09

ITEM 13B

**CALIFORNIA INTERSCHOLASTIC FEDERATION – SAN DIEGO SECTION
REQUEST FOR CONTINUING MEMBERSHIP AND AGREEMENT
TO CONDITIONS OF MEMBERSHIP**

DUE ON OR BEFORE AUGUST 1 EACH SCHOOL YEAR*

The superintendent and board of trustees of the school district/private school identified below renew its application for voluntary membership in the California Interscholastic Federation – San Diego Section (CIFSDS) and affirm and agree as follows:

1. That membership in the CIFSDS is voluntary and conditioned upon actual compliance with the conditions of membership as set forth at Article 2 Section 22 of the State CIF Constitution and Bylaws and the CIFSDS application for membership;
2. That the superintendent, board of trustees and each school in the district accept and adopt the “Sixteen Principles of Pursuing Victory with Honor” as operating principles;
3. That membership in the CIFSDS is a privilege, not a right;
4. That student participation in interscholastic athletics is a privilege, not a right;
5. That participation by member schools in the CIFSDS playoffs is a privilege, not a right;
6. That the CIFSDS will adopt bylaws, policies and procedures in accordance with its governance and will enforce those bylaws, policies and procedures consistently and in accordance with the operating principles;
7. That the superintendent, board of trustees, each school in the district **and its employees, to include but not limited to, its coaches, volunteers, team attendants or the like, and booster organizations** for each school will abide by the decisions of the CIFSDS and seek redress of any grievance only through the adopted procedures of the CIFSDS;
8. That the superintendent, board of trustees, school administration, and coaches (**including booster organizations and team attendants and volunteers**) of each school in the district will not take an adverse position to the CIFSDS at any time; or encourage, expressly or impliedly, that a party take any adverse action against the CIFSDS; or benefit from any adverse decision imposed on the CIFSDS that contravenes a bylaw, or the spirit of a bylaw, adopted by the membership;
9. That a failure by the district, site administration or coaching staff to abide by the current rules, regulations or decisions of the CIF or CIFSDS may cause the school district or one of its schools to be subject to discipline up to and including exclusion from membership in the CIFSDS.

AGREED AND ACCEPTED:

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Name of Public School District/Private School

Reviewed by Governing Board

Date

Signature of Superintendent

Date

Ken Noah

Print name of Superintendent

ITEM 13C

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 3, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: David Jaffe
Executive Director, Curriculum & Assessment

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF MODIFIED PASSING
CAHSEE SCORES FOR MAY 2008 TEST
ADMINISTRATION

EXECUTIVE SUMMARY

All students must pass the CAHSEE as a condition of receiving a high school diploma. If specified in the student's Individualized Educational Plan (IEP), students with disabilities may use modifications on one or both parts of the CAHSEE. If the student uses the modification and receives a passing score, the score is not valid.

However, at the request of a parent/guardian, a school principal may submit a request for a waiver to the District Board of Trustees for students with disabilities who took the CAHSEE with modifications **and** received the equivalent of a passing score on one or both parts of the CAHSEE.

The students listed below took the CAHSEE during the May 2008 test administration with an allowable modification and received a **passing 'MODIFIED' score**.

RECOMMENDATION:

It is recommended that the Board validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify, that for these eligible students, the CAHSEE requirement has been satisfied.

ITEM 13C

Students who took the CAHSEE during the May 2008 test administration with allowable modifications and received the equivalent of a passing score:

La Costa Canyon High School

ID#	486895	(12 th grade)
ID#	448509	(12 th grade)

ITEM 14B

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 2, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Bruce Cochrane
Executive Director, Pupil Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: SPECIAL EDUCATION RECORDS

EXECUTIVE SUMMARY

Under California Statutes, special education records are classified as “class 2” or “Mandatory Interim Pupil records.” Class 2 records are those which schools are required to compile and maintain for stipulated periods of time and are then destroyed as per California Code of Regulations. Such records, as related to Special Education may include:

- ❑ Access Log
- ❑ Health Records
- ❑ Special Education – tests, forms, IEPs

Class 2 documents are maintained until their usefulness ceases. At such time, the records are classified as Class 3, disposable. Special Education records are maintained for a period of five years following the students’ date of graduation.

A letter (sample attached) is sent to each graduate student offering their original records.

RECOMMENDATION:

It is recommended the Board of Trustees approve classifying such records as Class 3 disposable; at which time they may be destroyed.

FUNDING SOURCE:

Not applicable.
KN/

ITEM 14B

DATE: _____

TO: _____

FROM: Bruce Cochrane, Executive Director/Pupil Services

SUBJECT: **DESTRUCTION OF SPECIAL
EDUCATION RECORDS**

Your original special education records have been confidentially stored for 5 years since your high school graduation.

When records are no longer useful they are classified as “disposable records” and can be destroyed. Destruction of records is the best protection against improper or unauthorized disclosure, although a record of grades, attendance, name, address and phone number will be kept permanently. Your records are no longer needed to provide educational services.

San Dieguito Union High School District intends to destroy records in 30 calendar days. **Should you wish to obtain your records, a written request should be made prior to October 1, 2008.** Your records will be ready for pickup within five (5) working days of your written request. Proper identification will be required.

Requests for records may be addressed to Bruce Cochrane, Executive Director/Pupil Services, 710 Encinitas Blvd. Suite #105, Encinitas, CA 92024.

Jmo/BC

ITEM 15A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 10, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes eight contracts totaling \$74,500.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 07-17-08

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/08 – 06/30/09	Circle Foods LLC	Provide 12" flour tortillas and 10" flour tortillas	Cafeteria Fund 13-00	\$1.79 per dozen and \$1.50 per dozen, respectively
06/24/08 – 08/11/08	Boys and Girls Club of San Dieguito	Transportation services to be provided by the Transportation Department	N/A	Reimbursed at the rate of \$3.86 per mile plus driver's hourly rate (or at the applicable overtime rate) for driver standby
06/25/08 – 07/23/08	U.S. Sports, Inc.	Transportation services to be provided by the Transportation Department	N/A	Reimbursed at the rate of \$3.86 per mile plus driver's hourly rate (or at the applicable overtime rate) for driver standby
08/25/08 – 06/12/09	Magdalena Ecke Family YMCA	Lease of facilities for Earl Warren Middle School, Torrey Pines High School, and San Dieguito Academy off-campus PE classes	General Fund 03-00	\$550.00 per quarter and to be reimbursed by gifts and donations
07/01/08 – 06/30/09	School Facility Consultants	Provide special services and advice for the District	Capital Facilities Fund 25-19	\$30,000.00
08/25/08 – 06/12/09	Workout4Life, LLC, dba Del Mar Workout	Lease of facilities for Torrey Pines High School off-campus PE classes	General Fund 03-00	\$4,500.00 and to be reimbursed by the TPHS Foundation
07/01/08 – 06/30/09	Roesling Nakamura Terada Architects, Inc.	Provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned	Fund to which the project is charged	\$30,000.00
07/18/08 – 06/30/09	NvLS Professional Services, LLC	Provide E-rate consultation services	General Fund 03-00	\$10,000.00

ITEM 15B

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 10, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes six amendments to agreements totaling \$0.00, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 07-17-08

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/01/08 – 07/31/09	A&R Wholesale Distributors	Extending contract period for snack supplies with increases in the unit pricing, as allowed in the contract	Cafeteria Fund 13-00	N/A
08/01/08 – 07/31/09	S&S Bakery	Extending contract period for bakery supplies with increases in the unit pricing, as allowed in the contract	Cafeteria Fund 13-00	N/A
08/01/08 – 07/31/09	The Bread Company	Extending contract period for bread supplies with increases in the unit pricing, as allowed in the contract	Cafeteria Fund 13-00	N/A
07/01/08 – 06/30/09	U.S. Foodservice, Inc. Joseph Webb Division	Extending contract period for grocery supplies with increases in the unit pricing, as allowed in the contract	Cafeteria Fund 13-00	N/A
08/01/08 – 07/31/09	Worldwide Produce	Extending contract period for produce supplies with increases in the unit pricing, as allowed in the contract	Cafeteria Fund 13-00	N/A
08/01/08 – 07/31/09	Fredricks Electric, Inc.	Extending contract period for district wide cabling services with increases in the unit pricing, as allowed in the contract	Fund to which the project is charged	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 7, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: REJECTION OF BIDS

EXECUTIVE SUMMARY

Two proposals for the Finance Ownership Lease B2009-01 were received and opened on April July 2, 2008. The Finance Ownership Lease Request for Proposal was requested to secure lease-purchase financing for a capital facilities request by the Maintenance and Operations Department for a new grounds mower. The estimated cost of the mower is approximately \$57,000.00 through the Cal Save purchase program. Although the lowest bidder's submittal met all the bidding requirements, the interest rate came in higher than what District Staff expected and within the best interest of the District. District Staff recommends that the Board reject all bids received and authorize the administration to purchase the mower outright.

RECOMMENDATION:

It is recommended that the Board reject all bids received for the Finance Ownership Lease B2009-01 due to the higher than expected interest rates and authorize the administration to purchase the equipment outright.

FUNDING SOURCE:

N/A

San Dieguito Union High School District ITEM 15F

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 7, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Steve Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: **ADOPTION OF RESOLUTION / SUPPORT
OF APPLICATIONS FOR ELIGIBILITY
DETERMINATION AND FUNDING &
AUTHORIZATION TO SIGN APPLICATIONS
AND ASSOCIATED DOCUMENTS**

EXECUTIVE SUMMARY

On February 7, 2008, the Board adopted a resolution required by the Office of Public School Construction (OPSC) which supports the applications for eligibility determination and funding, and designates representative(s) to sign applications and associated documents for new construction and modernization projects. At that time, the Board approved submitting modernization applications for Sunset Alternative High School and Earl Warren Middle School. The resolution further authorized the administration to submit any other new construction and/or modernization projects which allowed the submittal of San Dieguito Academy Arts, Media & Entertainment Center, Career Technical Education project.

The attached resolution is being submitted in order to update the authorized administration to sign the applications and associated documents.

RECOMMENDATION:

It is recommended that the Board adopt the attached Resolution in Support of Applications for Eligibility Determination and Funding, and Authorization to Sign Applications and Associated Documents, designating Stephen G. Ma, Associate Superintendent of Business, and Ken Noah, Superintendent, as District Representatives.

FUNDING SOURCE:

Not applicable.

ITEM 15F

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
SAN DIEGO COUNTY, CALIFORNIA**

**SUPPORT OF APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING
and AUTHORIZATION TO SIGN APPLICATIONS AND ASSOCIATED DOCUMENTS**

Whereas, the San Dieguito Union High School District intends to file applications for funding under the School Facility Program as provided in Chapter 12.5, Division 1, commencing with Section 17070.10. et seq. of the Education Code; and

Whereas, the San Dieguito Union High School District intends to file applications for funding under other State facility programs; and

Whereas, a condition of submitting various applications under the above-mentioned programs is a resolution in support of those applications from the San Dieguito Union High School District Board of Trustees and signatures of the San Dieguito Union High School District Administration; and

Whereas, the San Dieguito Union High School District wishes to submit eligibility applications and new construction and/or modernization funding applications for any new construction and/or modernization projects as necessary;

THEREFORE, BE IT HEREBY RESOLVED, that the San Dieguito Union High School District Board of Trustees is in support of necessary applications under the School Facility Program and any other State facility programs and that individuals identified below are authorized to sign all documents associated with the applications for eligibility and funding:

1. Stephen G. Ma
2. Ken Noah

Enacted this 17th day of July, 2008, by the San Dieguito Union High School District Board of Trustees.

Ayes _____ Absent _____
 Noes _____ Passed _____

ITEM 15G

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 7, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 06/10/08 THRU 07/07/08

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
284003	06/10/08	06	EXPRESS PRINT	028	PRINTING	\$603.40
284004	06/12/08	06	FAMILY LIFE CENTER	030	OTHER CONTR-N.P.S.	\$5,839.35
284005	06/12/08	06	PREMIER AGENDAS INC	008	MATERIALS AND SUPPLI	\$5,206.05
284006	06/12/08	11	ST JOHN EVANGELIST C	009	RENTS & LEASES	\$5,000.00
284007	06/12/08	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$237.37
284008	06/12/08	06	MCDUGAL LITTEL	014	TEXTBOOKS	\$14,165.15
284009	06/12/08	06	MCDUGAL LITTEL	010	TEXTBOOKS	\$15,649.11
284010	06/12/08	06	MCDUGAL LITTEL	013	TEXTBOOKS	\$11,467.03
284011	06/13/08	03	PSAT/NMSQT	014	MATERIALS AND SUPPLI	\$16,393.00
284012	06/13/08	06	APPLE COMPUTER INC	014	MATERIALS AND SUPPLI	\$124.99
284013	06/13/08	03	OFFICE DEPOT	004	MATERIALS AND SUPPLI	\$47.35
284014	06/13/08	03	CORPORATE EXPRESS	004	MATERIALS AND SUPPLI	\$63.79
284015	06/13/08	03	NASCO MODESTO	012	MATERIALS AND SUPPLI	\$380.59
284016	06/13/08	03	CORPORATE EXPRESS	010	MATERIALS AND SUPPLI	\$236.97
284017	06/17/08	03	WEST COAST SAND & GR	025	GROUND-REPAIR MATER	\$3,445.85
284018	06/17/08	03	HANSON AGGREGATES	025	GROUND-REPAIR MATER	\$27,454.90
284019	06/17/08	06	MCDUGAL LITTEL	005	TEXTBOOKS	\$25,632.17
284020	06/17/08	03	HUGH O'BRIAN YOUTH L	010	OTHER SERV.& OPER.EX	\$150.00
284021	06/17/08	06	CENGAGE LEARNING	014	TEXTBOOKS	\$19,746.68
284022	06/17/08	06	CENGAGE LEARNING	010	TEXTBOOKS	\$19,746.68
284023	06/17/08	06	CENGAGE LEARNING	013	TEXTBOOKS	\$14,810.01
284024	06/17/08	03	AMERICAN FENCE & SEC	025	RENTS & LEASES	\$7,859.00
284025	06/17/08	03	MARK'S BOBCAT SERVIC	025	OTHER SERV.& OPER.EX	\$5,680.00
284026	06/17/08	03	TURF TIME	025	OTHER SERV.& OPER.EX	\$10,000.00
284027	06/17/08	06	CENGAGE LEARNING	005	TEXTBOOKS	\$46,075.58
284028	06/17/08	03	GARDEN STATE BAGELS	004	MATERIALS AND SUPPLI	\$49.40
284029	06/17/08	03	SMART AND FINAL CORP	035	MATERIALS AND SUPPLI	\$50.00
284030	06/18/08	03	NASCO MODESTO	004	MATERIALS AND SUPPLI	\$157.32
284031	06/18/08	03	TARGET	008	MATERIALS AND SUPPLI	\$86.20
284032	06/18/08	25-19	D A HOGAN & ASSOCIAT	036	LAND IMPROVEMENTS	\$14,177.00
284033	06/19/08	06	M P S	024	TEXTBOOKS	\$5,298.75
284034	06/19/08	03	SAX ARTS & CRAFTS	012	MATERIALS AND SUPPLI	\$63.13
284035	06/19/08	03	PROMOSTITCH, INC	020	MATERIALS AND SUPPLI	\$129.21
284036	06/19/08	03	STAPLES STORES	008	MATERIALS AND SUPPLI	\$32.28
284037	06/19/08	03	WAXIE SANITARY SUPPL	021	CUSTODIAL SUPPLIES	\$185.93
284038	06/20/08	06	SAN MARCOS UNIFIED S	028	OTHER SERV.& OPER.EX	\$730.00
284039	06/20/08	06	DELUXE BUSINESS CHEC	028	OFFICE SUPPLIES	\$88.88
284040	06/20/08	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$139.00
284041	06/20/08	25-19	MODTECH HOLDINGS, IN	025	PROF/CONSULT./OPER E	\$15,359.10
284042	06/20/08	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$139.00
284043	06/20/08	03	CORPORATE EXPRESS	004	MATERIALS AND SUPPLI	\$139.00
284044	06/20/08	25-19	FREDRICKS ELECTRIC I	025	NON-CAPITALIZED IMPR	\$24,992.50
284045	06/20/08	03	GREEN HORIZONS LANDS	025	OTHER SERV.& OPER.EX	\$21,600.00
284046	06/20/08	25-18	MARK'S BOBCAT SERVIC	025	OTHER SERV.& OPER.EX	\$3,000.00
284047	06/23/08	03	CINTAS	001	OTHER SERV.& OPER.EX	\$717.90
284048	06/23/08	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$140.03
284049	06/23/08	03	CORPORATE EXPRESS	001	MATERIALS AND SUPPLI	\$136.20
284050	06/24/08	03	BLICK, DICK (DICK BL	013	MATERIALS AND SUPPLI	\$253.09
284051	06/24/08	03	GRAND PACIFIC CHARTE	028	FLD. TRIPS BY PRV. C	\$9,000.00
284052	06/24/08	03	A C S A / J I S	026	ADVERTISING	\$440.00
284053	06/24/08	03	LEUCADIA PIZZERIA	020	MATERIALS AND SUPPLI	\$538.75
284054	06/24/08	06	MATTHEWS, SHEILA AND	030	OTHER SERV.& OPER.EX	\$2,648.75
284055	06/24/08	06	CARLSBAD UNIFIED SCH	030	OTHER SERV.& OPER.EX	\$8,048.71
284056	06/24/08	03	THYSSENKRUPP ELEVATO	025	REPAIRS BY VENDORS	\$272.00
284057	06/24/08	06	PREMIER AGENDAS INC	003	MATERIALS AND SUPPLI	\$3,707.37

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SAN DIEGUITO UNION HIGH
FROM 06/10/08 THRU 07/07/08

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
284058	06/24/08	03	A C T EDUCATION AND	024	MATERIALS AND SUPPLI	\$296.31
284059	06/24/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$15.46
284060	06/24/08	06	CALUMET PHOTOGRAPHIC	010	MAT/SUP/EQUIP TECHNO	\$9,006.73
284061	06/24/08	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$86.09
284062	06/24/08	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$15,496.80
284064	06/26/08	03	MILITARY PRESS NEWS	026	ADVERTISING	\$46.00
284065	06/27/08	03	NASCO MODESTO	004	MATERIALS AND SUPPLI	\$284.46
284066	06/27/08	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$6,322.82
284067	06/27/08	06	WALSWORTH PUBLISHING	006	PRINTING	\$857.78
284069	06/27/08	03	TAYLOR, KIMBALL	014	PROF/CONSULT./OPER E	\$100.00
284070	06/27/08	03	PHIZACKERLEY, ANDI	014	PROF/CONSULT./OPER E	\$437.50
284071	06/27/08	03	JENKINS, ROBERT	014	PROF/CONSULT./OPER E	\$525.00
284072	06/27/08	03	MITCHELL, LORI	014	PROF/CONSULT./OPER E	\$100.00
284073	06/27/08	03	BUECHNER, ERICA	014	PROF/CONSULT./OPER E	\$60.00
284074	06/30/08	03	RYDIN DECAL	022	PRINTING	\$1,037.46
284075	06/30/08	03	LESLIE, WILLIAM	014	PROF/CONSULT./OPER E	\$507.50
290000	06/19/08	11	SAN DIEGUITO PRINTER	009	PRINTING	\$40,000.00
290001	06/19/08	03	HASLER, INC	029	RENTS & LEASES	\$775.80
290002	06/24/08	14	COLLINS & AIKMAN FLO	025	REPAIRS BY VENDORS	\$13,364.39
290003	06/24/08	14	COLLINS & AIKMAN FLO	025	REPAIRS BY VENDORS	\$31,723.07
290004	06/24/08	11	FOX POINT FARMS	009	MATERIALS AND SUPPLI	\$1,800.00
290005	06/24/08	11	RALPHS GROCERY COMPA	009	MATERIALS AND SUPPLI	\$6,000.00
290006	06/25/08	03	CORPORATE EXPRESS	003	OFFICE SUPPLIES	\$4,500.00
290007	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$550.00
290008	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$400.00
290009	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$400.00
290010	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$400.00
290011	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$300.00
290012	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$250.00
290013	06/25/08	03	CORPORATE EXPRESS	003	OFFICE SUPPLIES	\$200.00
290014	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$100.00
290015	06/25/08	03	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$100.00
290016	06/25/08	03	CORPORATE EXPRESS	028	MATERIALS AND SUPPLI	\$1,393.00
290017	06/25/08	03	HIGHLAND PRODUCTS GR	028	MATERIALS AND SUPPLI	\$800.52
290018	06/27/08	03	DOOR SERVICE & REPAI	025	NON CAPITALIZED EQUI	\$8,582.00
290019	06/30/08	03	XEROX CORPORATION	014	RENTS & LEASES	\$3,292.88
290020	06/30/08	03	XEROX CORPORATION	014	COPIER OVERAGE CHGS	\$17,015.82
290021	06/30/08	03	XEROX CORPORATION	014	RENTS & LEASES	\$6,407.45
290022	06/30/08	03	XEROX CORPORATION	014	COPIER OVERAGE CHGS	\$12,394.01
290023	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$750.00
290024	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$5,000.00
290025	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$1,500.00
290026	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$2,000.00
290027	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$500.00
290028	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$200.00
290029	06/30/08	03	CORPORATE EXPRESS	014	DUPLICATING SUPPLIES	\$12,000.00
290030	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$3,500.00
290031	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$100.00
290032	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$1,875.00
290033	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$1,500.00
290034	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$3,000.00
290035	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$125.00
290036	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$700.00
290037	06/30/08	06	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$2,000.00
290038	06/30/08	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$750.00

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290039	06/30/08	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$5,000.00
290040	07/01/08	03	CORPORATE EXPRESS	006	MATERIALS AND SUPPLI	\$3,000.00
290041	07/01/08	03	CORPORATE EXPRESS	006	MATERIALS AND SUPPLI	\$3,000.00
290042	07/01/08	03	SAN DIEGO DIGITAL SO	003	DUPLICATING SUPPLIES	\$2,000.00
290043	07/01/08	03	AFFORDABLE DRAIN SER	025	REPAIRS BY VENDORS	\$10,000.00
290044	07/01/08	03	AGRICULTURAL SUPPLY	025	GARDENING SUPPLIES	\$41,000.00
290045	07/01/08	03	ALLIED REFRIGERATION	025	BLDG.-REPAIR MATERIA	\$20,000.00
290046	07/01/08	03	CART MART INC	025	REPAIRS BY VENDORS	\$5,000.00
290047	07/01/08	03	C E D	025	BLDG.-REPAIR MATERIA	\$24,000.00
290048	07/01/08	03	DIXIELINE LUMBER COM	025	BLDG.-REPAIR MATERIA	\$21,000.00
290049	07/01/08	03	EL CAMINO RENTAL	025	RENTS & LEASES	\$11,000.00
290050	07/01/08	03	DUNN EDWARDS CORP	025	BLDG.-REPAIR MATERIA	\$12,000.00
290051	07/01/08	03	ENCINITAS GLASS COMP	025	REPAIRS BY VENDORS	\$12,500.00
290052	07/01/08	03	GRAINGER, WW INC	025	BLDG.-REPAIR MATERIA	\$35,000.00
290053	07/01/08	03	HOME DEPOT	025	BLDG.-REPAIR MATERIA	\$42,000.00
290054	07/01/08	03	HYDROSCAPE PRODUCTS	025	GROUNDS-REPAIR MATER	\$25,000.00
290055	07/01/08	03	SEXAUER, J A INC	025	BLDG.-REPAIR MATERIA	\$15,000.00
290056	07/01/08	03	SHELL CAR WASH & EXP	025	GASOLINE SUPPLIES	\$8,200.00
290057	07/01/08	03	SIEMENS BLDG TECHNOL	025	OTHER SERV.& OPER.EX	\$30,978.00
290058	07/01/08	03	WAXIE SANITARY SUPPL	025	CUSTODIAL SUPPLIES	\$98,000.00
290059	07/01/08	03	COMM ONE INC	025	OTHER SERV.& OPER.EX	\$499.00
290060	07/01/08	03	AROUND TOWN PRESSURE	025	OTHER SERV.& OPER.EX	\$7,864.00
290061	07/01/08	03	A O REED	025	REPAIRS BY VENDORS	\$4,320.00
290062	07/01/08	03	CUSTODIAL PLUS SERVI	025	REPAIRS BY VENDORS	\$10,400.00
290063	07/01/08	03	CUSTODIAL PLUS SERVI	025	REPAIRS BY VENDORS	\$7,255.00
290064	07/01/08	03	CUSTODIAL PLUS SERVI	025	REPAIRS BY VENDORS	\$6,070.00
290065	07/01/08	03	CUSTODIAL PLUS SERVI	025	REPAIRS BY VENDORS	\$4,025.00
290066	07/01/08	03	CUSTODIAL PLUS SERVI	025	REPAIRS BY VENDORS	\$4,025.00
290067	07/01/08	03	CORPORATE EXPRESS	035	OFFICE SUPPLIES	\$500.00
290068	07/01/08	03	SAN DIEGUITO UHSD CA	035	MATERIALS AND SUPPLI	\$500.00
290069	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$3,000.00
290070	07/01/08	06	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$500.00
290071	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$840.00
290072	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$2,000.00
290073	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$2,000.00
290074	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$400.00
290075	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
290076	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
290077	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$5,000.00
290078	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$2,050.00
290079	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,100.00
290080	07/01/08	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$2,000.00
290081	07/01/08	11	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$500.00
290082	07/01/08	06	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$1,000.00
290083	07/01/08	03	HOME DEPOT	035	MATERIALS AND SUPPLI	\$500.00
290084	07/01/08	03	ARROWHEAD	003	OFFICE SUPPLIES	\$250.00
290085	07/01/08	03	SPANKY'S PORTABLE SE	003	RENTS & LEASES	\$935.00
290086	07/01/08	03	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$17.24
290087	07/02/08	14	BLAIR RASMUSSEN CONS	025	REPAIRS BY VENDORS	\$12,879.00
290088	07/02/08	14	A O REED	025	REPAIRS BY VENDORS	\$14,942.00
290089	07/02/08	14	DOOR SERVICE & REPAI	025	REPAIRS BY VENDORS	\$4,626.00
290090	07/02/08	03	HANSON AGGREGATES	025	GROUNDS-REPAIR MATER	\$10,402.60
290091	07/02/08	14	COLLINS & AIKMAN FLO	025	REPAIRS BY VENDORS	\$10,811.29
290092	07/02/08	14	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$28,198.50
290093	07/02/08	03	COMPUTER PROTECTION	035	SOFTWARE/DP SUPPLIES	\$421.46

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SAN DIEGUITO UNION HIGH
FROM 06/10/08 THRU 07/07/08

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
290094	07/02/08	03	CORPORATE EXPRESS	020	MATERIALS AND SUPPLI	\$2,000.00
290095	07/02/08	03	SAN DIEGUITO UHSD CA	003	MATERIALS AND SUPPLI	\$2,000.00
290096	07/02/08	03	NORTH COUNTY TIMES	003	OFFICE SUPPLIES	\$174.00
290097	07/02/08	03	CORPORATE EXPRESS	037	OFFICE SUPPLIES	\$200.00
290098	07/02/08	03	JANUS CORPORATION	037	HAZARDOUS WASTE DISP	\$2,932.00
290099	07/03/08	03	AMAZON.COM	003	OFFICE SUPPLIES	\$48.48
290100	07/03/08	03	INTEGRATED OFFICE SY	003	REPAIRS BY VENDORS	\$78.00
290101	07/03/08	03	PAX BUSINESS SYSTEMS	003	REPAIRS BY VENDORS	\$84.54
290102	07/03/08	03	COMPANION CORPORATIO	035	LIC/SOFTWARE	\$6,043.00
290103	07/03/08	03	FISHER SCIENTIFIC EM	003	MATERIALS AND SUPPLI	\$12.21
290104	07/03/08	03	FLINN SCIENTIFIC INC	003	MATERIALS AND SUPPLI	\$17.89
290105	07/03/08	03	SCHOOL ADMINISTRATOR	003	OFFICE SUPPLIES	\$34.67
290106	07/03/08	03	ACCURATE LABEL DESIG	005	MATERIALS AND SUPPLI	\$220.06
290107	07/03/08	03	SAN DIEGO DIGITAL SO	012	REPAIRS BY VENDORS	\$1,809.92
780142	06/18/08	06	HOTSY EQUIPMENT COMP	028	REPAIRS BY VENDORS	\$230.98
780143	06/18/08	06	OCEANSIDE TRANS UNLI	028	REPAIRS BY VENDORS	\$751.97
780144	06/20/08	03	ONE STOP TONER AND I	030	OFFICE SUPPLIES	\$135.28
780145	06/25/08	06	A A CATER TRUCK MFG	028	MATERIALS-REPAIRS	\$113.92
780146	06/25/08	06	VALLEY DETROIT DIESE	028	REPAIRS BY VENDORS	\$2,580.62
780147	06/26/08	06	CUMMINS CAL PACIFIC	028	MATERIALS-REPAIRS	\$172.78
790001	07/02/08	03	ED REAMER'S REFRIGER	005	REPAIRS BY VENDORS	\$105.39
880059	06/19/08	03	C S B A	022	CONFERENCE,WORKSHOP,	\$3,050.00
890001	06/24/08	06	AVID CENTER	022	CONFERENCE,WORKSHOP,	\$12,870.00
890002	07/01/08	03	C S U SAN MARCOS FOU	022	CONFERENCE,WORKSHOP,	\$390.00
890003	07/02/08	03	UC RIVERSIDE	022	CONFERENCE,WORKSHOP,	\$480.00
890004	06/25/08	06	VISTA HILL	022	CONFERENCE,WORKSHOP,	\$650.00
890005	07/01/08	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$280.00
890006	07/01/08	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$225.00
890007	07/02/08	06	CAL STATE SAN MARCOS	022	CONFERENCE,WORKSHOP,	\$1,308.00
REPORT TOTAL						\$1,204,271.17

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INSTANT MONEY REPORT FOR THE PERIOD 06/10/08 THROUGH 07/08/08

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10371	US POSTMASTER	\$180.00
10372	FEDEX	\$180.14
	<i>Total</i>	\$360.14

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Individual Membership Listings
For the Period of June 10, 2008 through July 7, 2008

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
None to report		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 3, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: David Jaffe
Executive Director, Curriculum and
Assessment

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: Board Policy Revision Proposal, #1312.3,
“Uniform Complaint Procedures”, and
Administrative Regulation #1312.3/AR-1,
Attachments A, B and C (Uniform
Complaint Form; Notice to Parents /
Guardians; Complaint Rights; Quarterly
Uniform Complaint Summary)

EXECUTIVE SUMMARY

AB347, signed into law on October 12, 2007, requires school districts, charter schools, and county superintendents that participate in a specified categorical funding program -- the intensive instruction and services program -- to offer intensive instruction to all pupils who have not passed one or both parts of the CAHSEE by the end of grade twelve for up to two consecutive academic years after the completion of grade twelve or until the pupil has passed both parts of the CAHSEE, whichever comes first. Pupils designated English Learners who do not pass one or both parts must also be offered instruction to improve English proficiency. SDUHSD received funding from the CAHSEE Intervention categorical program in 2006-2007 (\$96,302) and 2007-2008 (\$56,498).

Pupils who do not pass one or both parts of the CAHSEE must be notified and counseled of the opportunity to access post-grade twelve intensive services and instruction in the following ways:

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- ◆ *In Writing*: Pupils must be notified in writing of the availability of services. **Pupils must be notified in writing of their right to file a complaint pursuant to the district's Uniform Complaint Process.** The notice must be posted in each school, district office and on the district's website.
- ◆ *Posting in Classroom*: Districts must post notices in 10th-12th grade classrooms informing pupils of their right to receive intensive instruction for two academic years following grade twelve.
- ◆ *Counseling Program*: Counseling programs must include a provision for a counselor to explain to pupils the availability of intensive instruction and services.
- ◆ *Identify Pupils*: Districts must identify pupils who are at risk of not graduating and inform them of the option of intensive instruction and services.
- ◆ *Coursework*: Districts must provide pupils at risk of not graduating a list of coursework that provides them intensive instruction.
- ◆ *Individual counseling session*: Counselors must meet with pupils in danger of not graduating and inform them of the option to receive intensive instruction.
- ◆ *Reporting*: Districts must report the number of pupils served for each type of service and the number of students who successfully pass the exit exam by each type of service provided. Districts must also describe the manner and frequency in which eligible pupils were notified of the intensive instruction and services. This information must be submitted to the County Superintendent and will be reported through Consolidated Application Part II.

In order to comply with the provisions of AB347, Board policy related to the Uniform Complaint Procedures (UCP) needs to be revised. Attached are suggested revisions for the following Board policies and AR's:

1312.3	Uniform Complaint Procedures
1312.3 / AR-1 Attachment A	Uniform Complaint Form
1312.3 / AR-1 Attachment B	Notice to Parents / Guardians
	Complaint Rights
1312.3 / AR-1 Attachment C	Quarterly Uniform Complaint Summary

RECOMMENDATION:

It is recommended that the Board approve the proposed changes to the Uniform Complaint Procedure to adhere to the provisions outlined in Assembly Bill 347.

FUNDING SOURCE:

Not applicable.

COMMUNITY RELATIONS

1312.3

UNIFORM COMPLAINT PROCEDURES

The Board of Trustees recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures. (5 CCR 4620)

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. (5 CCR 4610)

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and developmental programs, child nutrition programs, and special education programs. (5 CCR 4610)

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments, or the lack of opportunity to receive intensive instruction and services to pupils who did not pass one or both parts of the high school exit examination by the end of grade 12, shall be investigated pursuant to the District's Uniform Complaint Procedure.

The Board of Trustees encourages the early, informal resolution of complaints at the site level whenever possible.

The Board of Trustees acknowledges and respects every individual's

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

- Policy Adopted: May 7, 1987
- Policy Revised: September 3, 1992
- Policy Revised: June 22, 1995
- Policy Revised: April 1, 1999
- Policy Revised: August 21, 2003
- Policy Revised: December 9, 2004
- Policy Revised: December 14, 2006

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COMMUNITY RELATIONS

1312.3

right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

The Board of Trustees prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.

The Board of Trustees recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

Legal Reference:

EDUCATION CODE

200-262.4	Prohibition of discrimination
8200-8498	Child care and development programs
8500-8538	Adult basic education
18100-18203	School libraries
32289	School safety plan, uniform complaint procedures
35146	Closed sessions
35160.5	Requirement of school district policies: parental complaints re: employees
35186	Williams Uniform Complaint Procedures
41500-41513	Categorical education block grants
48985	Notices in language other than English
49060-49079	Student Records
49490-49590	Child nutrition programs
52160-52178	Bilingual education programs
52300-52499.6	Career-technical education
52500-52616.24	Adult schools

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COMMUNITY RELATIONS

1312.3

- 52800-52870 School-based coordinated programs
- 54000-54041 Economic impact aid programs
- 54100-54145 Miller-Unruh Basic Reading Act
- 54400-54425 Compensatory education programs
- 54440-54445 Migrant education
- 54460-54529 Compensatory education programs
- 56000-56885 Special education programs
- 59000-59300 Special schools and centers
- 60650 Personal beliefs
- 64000-64001 Consolidated application process

CODE OF REGULATIONS, TITLE 5

- 3080 Application of section
- 4600-4687 Uniform Complaint Procedures
- 4900-4965 Nondiscrimination in elementary and secondary education programs

PENAL CODE

- 422.6 Interference with constitutional right or privilege

GOVERNMENT CODE

- 54957-54957.8 Closed sessions

CIVIL RIGHTS ACT OF 1964

- 42 U.S.C.A. Section 2000c et seq.

TITLE IX, EDUCATION AMENDMENTS OF 1972

- 20 U.S.C.A. Section 1231g, 1681 et seq.

SECTION 504, REHABILITATION ACT OF 1973

- 29 U.S.C.A. Section 721, 761

EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

- 20 U.S.C.A. Section 3801 et seq.

GENERAL EDUCATION PROVISIONS ACT

- 20 U.S.C.A. 1221 et seq., especially:

FAMILY EDUCATION AND PRIVACY RIGHTS ACT OF 1974

- 20 U.S.C.A. Section 1221, 1232 g

34 CODE OF FEDERAL REGULATIONS, Section 100.7(e)

SENATE BILL 6

SENATE BILL 550

ASSEMBLY BILL 1550

ASSEMBLY BILL 2727

ASSEMBLY BILL 3001

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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COMMUNITY RELATIONS

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UNITED STATES CODE, TITLE 20

6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality
teachers and principals
6801-6871 Title III language instruction for limited
English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and
innovative programs
7301-7372 Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:
<http://www.ed.gov/offices/OCR>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: May 7, 1987
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ITEM 16

COMMUNITY RELATIONS

1312.3/AR-1
ATTACHMENT A

UNIFORM COMPLAINT FORM

Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide contact information below.

Response requested: Yes No

Name: _____

Address: _____

Phone Number(s): Day _____ Night _____ Cell _____

Location of the problem that is the subject of this complaint:

School: _____

Course and Teacher Name: _____

Room Number or Name of Room: _____

Date problem was observed: _____

Specific issue(s) of the complaint. Please check all that apply:

- Unlawful discrimination against a protected individual or group in any district program
- Failure to comply with state/federal laws in one of the following programs:
 - Adult Education Child Care/Development
 - Consolidated Categorical Aid Child Nutrition
 - Career Technical Education Special Education
- Textbooks and Instructional Materials
 - Student does not have standards-aligned or state/district-adopted textbooks or other required instructional materials to use in class
 - Student does not have access to instructional materials to use at home or after school
 - Textbooks/instructional materials are in poor or unusable condition
- Teacher Vacancy or Misassignment
 - Vacancy exists at beginning semester as defined in §35186 E.C.
 - Teacher lacks credentials or training to teach English learners in assigned class with more than 20% English learners
 - Teacher lacks subject matter competency

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

- Administrative Regulation Issued: May 7, 1987
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COMMUNITY RELATIONS

1312.3/AR-1
ATTACHMENT A

- Facility conditions pose an emergency or urgent threat to the health or safety of students or staff
- CAHSEE Intensive Instruction
 - Failed to notify a student who did not pass one or both parts of the California High School Exit Exam (CAHSEE) of the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12
 - Failed to provide a student who did not pass one or both parts of the California High School Exit Exam (CAHSEE) the opportunity to receive intensive instruction and services for up to two consecutive years after the completion of grade 12

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation:

Please file this complaint with the following:

Principal (Name)	Mr. Rick Schmitt
School (Name)	Assoc. Supt./Educational Services
Address	San Dieguito Union High School District
City/State/Zip	710 Encinitas Blvd. Encinitas CA 92024

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous complaints, should be dated:

_____ Signature	_____ Date
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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: May 7, 1987

Administrative Regulation Revised: September 3, 1992

Administrative Regulation Revised: June 22, 1995

Administrative Regulation Revised: April 1, 1999

Administrative Regulation Revised: August 21, 2003

Administrative Regulation Revised: December 9, 2004

Administrative Regulation Revised: December 14, 2006 2/2

COMMUNITY RELATIONS

1312.3/AR-1
ATTACHMENT B

UNIFORM COMPLAINT PROCEDURES

**NOTICE TO PARENTS/GUARDIANS
COMPLAINT RIGHTS**

Parents/Guardians:

Education Code 35186 requires that the following notice be posted in your child's classroom:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each student, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.
3. There should be no teacher vacancies or misassignments as defined in Education Code 35186(h)(1) and (2) and the district's administrative regulation AR 1312.4
4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.
- ~~4.5. To file a complaint regarding any of the above matters, complaint forms can be obtained in the principal's office~~ To file a complaint regarding any of the above matters, A complaint form can be obtained at the principal's office or district office, or downloaded from the district web site .

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

<u>Administrative Regulation Issued:</u>	May 7, 1987	
<u>Administrative Regulation Revised:</u>	September 3, 1992	
<u>Administrative Regulation Revised:</u>	June 22, 1995	
<u>Administrative Regulation Revised:</u>	April 1, 1999	
<u>Administrative Regulation Revised:</u>	August 21, 2003	
<u>Administrative Regulation Revised:</u>	December 9, 2004	
<u>Administrative Regulation Revised:</u>	December 14, 2006	1/1

COMMUNITY RELATIONS

ITEM 16
1312.3/AR-1
ATTACHMENT C

UNIFORM COMPLAINT PROCEDURES

QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY

**For submission to School District Governing Board and County
Office of Education**

District Name: _____

Quarter covered by this report (ex. Jan. - Mar. 2005): _____

Please fill in the following table; enter 0 in any cell that does not apply.

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved Explanation attached
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
CAHSEE Intensive Instruction and Services			
Totals			

Submitted by: _____

Title: _____

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

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San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 3, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: David Jaffe
Executive Director, Curriculum and
Assessment

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF THE 2008 GATE
APPLICATION

EXECUTIVE SUMMARY

As required by Education Code §52206, the local governing board must approve the Gifted and Talented Education (GATE) application. Input for the application has been gathered from GATE advisory committees at each school and at each of the District Strategic Plan meetings since 2005. Through the strategic plan process, parents have been involved in the planning and evaluation of the GATE program, as required by Title 5 Regulations, § 3831 (j).

The District's GATE program is dedicated to providing an exceptional, challenging program of academic excellence and self-directed exploration beyond the regular, standards-based curriculum, to fostering excellence and the achievement of personal potential, and instilling a respect for knowledge, all of which are intended to promote further, higher learning.

The SDUHSD Gate plan ties directly to the District Strategic Plan and the GATE mission statement:

To provide challenging curriculum and consistent academic standards district-wide that are qualitatively different from college prep coursework. The District GATE plan sustains and promotes high-expectations, a stimulating learning environment and the application of a variety of GATE instructional strategies to tap multiple intelligences, motivating student mastery and the love for higher learning. The program encourages the participation of underrepresented students.

RECOMMENDATION:

It is recommended that the Board approve the 2008 GATE Application.

FUNDING SOURCE:

Gifted and Talented Education- California State Department of Education

2008-09 Gifted and Talented Education (GATE) Program Application

<p>Send original to be postmarked by <u>June 15, 2008</u>, to: GATE Program Mathematics and Science Leadership Office California Department of Education 1430 N Street, Suite 4309 Sacramento, CA 95814-5901</p> <p>Information: Application: (916) 323-5847 Program: (916) 323-5505</p>	<p>LEA Name and Mailing Address: San Dieguito Union High School District</p> <p>710 Encinitas Blvd.</p> <p>Encinitas _____ CA 92024</p> <p>County: <u>San Diego County</u></p> <p>County-District Code: 37 - 68346</p>
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<p>Person Completing Application:</p> <p>Printed Name: <u>David Jaffe</u></p> <p>Title: <u>Executive Director of Curriculum and Assessment</u></p> <p>Phone: <u>(760) 753-6491</u> Ext.: <u>5569</u></p> <p>Fax: <u>(760) 943-3526</u> E-mail: <u>david.jaffe@sduhsd.net</u></p>	<p>Local Governing Board Approval: The local governing board has determined the most appropriate educational program for participating students (California <i>Education Code [EC]</i> Section 52206).</p> <p>Date or anticipated date of local governing board approval of GATE application: <u>July 17, 2008</u></p>
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<p>Superintendent's Signature and Certification: I hereby certify that all applicable state and federal rules and regulations will be observed in the expenditure of GATE funds and that to the best of my knowledge the information herein is accurate and complete.</p> <p><u>Terry King</u> Printed Name of Superintendent</p> <p>Phone: <u>(760) 753-6491</u> Ext.: <u>5548</u></p> <p>Fax: <u>(760) 943-3501</u> E-mail: <u>Terry.King@sduhsd.net</u></p> <p>_____ June 6, 2008 Signature of Superintendent Date</p>	<p>Parent Participation: The district's plan includes procedures for ensuring continuous parent participation in recommending policy for planning, evaluating, and implementing the district GATE program (CCR, Title 5 Regulations, Section 3831[j]).</p> <p>Optional: Signature of parent member on District GATE Advisory Committee or School Site Council.</p> <p>_____ Signature Date</p>
---	---

<p style="text-align: center;">Check all that apply:</p> <p><input type="checkbox"/> LEA application includes one or more charter schools</p> <p><input checked="" type="checkbox"/> GATE included in School-Based Coordinated Programs</p> <p><input type="checkbox"/> LEA participates in GATE Consortium: Lead _____</p> <p><input type="checkbox"/> Indirect costs do not exceed 3 percent.</p> <p>District Enrollment: <u>12,441</u> Number of GATE Students: <u>4,470</u></p> <p>Grade Levels: <u>K-12</u> <u>K-8</u> <u>K-6</u> <u>9-12</u> <u>X</u> Other (Indicate) <u>7-12</u></p>	<p>For CDE Office Use Only:</p> <p><input type="checkbox"/> Budget explanation</p> <p><input type="checkbox"/> Excessive carryover</p> <p><input type="checkbox"/> Meets Standards for: 1-Year 2-Year 3-Year 5-Year</p> <p><input type="checkbox"/> Denied _____</p> <p><input type="checkbox"/> Resubmitted _____</p> <p>Reviewer(s) _____ Date _____</p>
---	---

LEA Name: San Dieguito Union High School District

37 COUNTY CODE 68346 DISTRICT CODE

Proposed Budget Plan for 2008-09

Code	Classification	GATE Apportionment	Other Funding	Explanation
1000	Certificated Personnel Salaries	12,000		Release time for GATE teacher professional development, GATE identification, program implementation and evaluation, classroom strategies, social and emotional needs of GATE students and collaboration between elementary, middle and high school leveled teachers.
2000	Classified Personnel Salaries	23,000		AVID and Academic tutors to support achievement/success of underrepresented students.
3000	Employee Benefits	3,600		Benefits to correspond to certificated and classified employee salaries (STRS, PERS, SDI, Medicare, Health & Welfare, SUI, Worker's Comp. and OPEB).
4000	Book and Supplies (including computer software)	47,500		Materials for GATE identification, including software to support qualitatively different curriculum, advanced projects, academic leagues/teams, etc
5000	Other Services and Other Operating Expenditures	22,786		Conference fees, admission fees for state and county-level conferences related to GATE professional development (classroom strategies, identification, recruitment and support of underrepresented student population.
	Subtotal	108,886		
6000	Other Capital Outlay (including computer equipment)	-0-		
7000	Indirect Costs (maximum of 3 percent, <u>excludes</u> Capital Outlay)	3,267		
	TOTAL PROPOSED BUDGET	\$112,153		
	Amount of GATE Carryover funds and description of how carryover will be spent			

School-Based Coordinated Programs

If LEA includes GATE in any site-level School-Based Coordinated Programs (SBCPs), please provide the names of the schools participating and the amount of GATE funds allocated to each site. Attach additional lists as needed.

School	GATE Funds	School	GATE Funds
Earl Warren Middle School	\$5,015	Torrey Pines High School	\$22,642
Oak Crest Middle School	\$8,110	Sunset High School	\$162.00

Diegueno Middle School	\$8,687		La Costa Canyon High School	\$17,328
Carmel Valley Middle School	\$11,460		San Dieguito Academy	\$15,157
Canyon Crest Academy	\$14,718			

LEA Name: San Dieguito Union High School District

37
COUNTY CODE

68346
DISTRICT CODE

GATE PROGRAM SERVICES

Local educational agencies (LEAs) that elect to provide GATE programs may establish programs for gifted and talented pupils consisting of special day classes, part-time groupings, and cluster groupings. Programs must be planned and organized as an integrated differentiated learning experience within the regular school day and may be augmented or supplemented with other differentiated activities related to the core curriculum including independent study, acceleration, postsecondary education, and enrichment. All programs, including creative, visual, and performing arts programs must provide participating pupils with an academic component. (EC 52206) Please indicate the GATE program services the district will provide by placing a check mark in the boxes below. Provide a brief description of each service provided.

PROGRAM SERVICES (Select at least one)	Primary	Upper Elementary	Middle School	High School
Special Day Classes:				
Part-time Groupings:			X	X
Cluster Groupings:			X	X
OTHER PROGRAM SERVICES				
Acceleration:			X	X
Honors:			X	X
Advanced Placement:				X
International Baccalaureate:				
Independent Study:			X	X
Postsecondary Education:				X
Enrichment (Pull-out/Before/After School/Saturday Classes):				
Services for Underachieving, Linguistic and Culturally Diverse, and Economically Disadvantaged Pupils			X	X
Other (i.e., Special Counseling, Instructional Activities, Seminars):				

STUDENT IDENTIFICATION CATEGORIES

LEAs are required to use one or more categories for identifying gifted and talented students' demonstrated or potential abilities that provide evidence of high performance capability including: intellectual, creative, specific academic, or leadership ability; high achievement; performing and visual arts talent. (EC 52202) For all programs for gifted and talented pupils, including programs for pupils with high creative capabilities and talents in the visual and performing arts, the governing board must concentrate part of its curriculum on providing pupils with an academic component. (EC 52206[c]) Please indicate the GATE student identification categories the LEA will use by checking one or more categories listed below:

Intellectual Ability <input type="checkbox"/> √ <input type="checkbox"/>	High Achievement <input type="checkbox"/> √ <input type="checkbox"/>	Specific Academic Ability <input type="checkbox"/> √ <input type="checkbox"/>	Leadership Ability <input type="checkbox"/> √ <input type="checkbox"/>
Creative Ability <input type="checkbox"/> √ <input type="checkbox"/>	Visual and Performing Arts <input type="checkbox"/> √ <input type="checkbox"/>	Other <input type="checkbox"/> √ <input type="checkbox"/>	

LEA Name: San Dieguito Union High School District

37
 COUNTY CODE

68346
 DISTRICT CODE

PROGRAM NARRATIVE

I. Provide a brief overview of your district, i.e., location; enrollment; number and type of schools; ethnicity, language and socioeconomic factors; and other information as determined. Provide a brief overview of the district's GATE program. (Limit to 1 page)

The award-winning San Dieguito Union High School District (SDUHSD), serving more than 12,000 students, is situated in the City of Encinitas in North Coastal San Diego County. SDUHSD is noteworthy for continual achievement of its high API ranking (853 in 2007) and has been recognized as one of the nation's finest districts offering a wealth of academic and extracurricular opportunities. Students served are from the cities of Encinitas, Solana Beach, and Del Mar and neighboring (high-growth) unincorporated areas including La Costa, Olivenhain, Rancho Santa Fe, Fairbanks Ranch, and Carmel Valley.

Schools: SDUHSD includes four comprehensive middle schools (grades 7-8) -- Oak Crest, Diegueno, Earl Warren, and Carmel Valley Middle Schools; four comprehensive high schools (grades 9-12) -- Torrey Pines, La Costa Canyon, San Dieguito Academy, and Canyon Crest Academy; an alternative education program for 9th - 12th grades at Sunset Continuation High School, and the North Coast Alternative High School (NCA), an independent study program for students seeking individualized attention and flexible scheduling. As of 2008, enrollment boundaries are open and students may elect to attend any of the district's four comprehensive high schools. All comprehensive schools offer comparable, rigorous and standards-based academic programs designed to prepare students for admission to institutions of higher learning.

SDUHSD is characterized by diversity, with students representing a variety of languages and cultural backgrounds. Families are attracted to the area by the inviting climate, exceptional learning institutions, and a dense population of high-growth, high-tech companies, firms and educational institutions involved in scientific research and development. Proximity to the U.S./Mexico border has created a significant pocket of English-language learners, the majority of whom are Hispanic/Latino. Numerically significant populations include:

Asian	1,128	White (not of Hispanic origin)	7,315	Socio-economically Disadvantaged	916
Hispanic or Latino	1,127	English Learners	765	Students with Disabilities	767

The District's GATE program is dedicated to providing an exceptional, challenging program of academic excellence and self-directed exploration beyond the regular, standards-based curriculum, to fostering excellence and the achievement of personal potential, and instilling a respect for knowledge, all of which are intended to promote further, higher learning. Differentiated curriculum incorporates high level thinking skills and provides for a variety of learning modalities. Teachers are encouraged to take part in staff development that furthers their knowledge and understanding of the social, emotional and academic needs of students. In alignment with district and state policies, the GATE program is open to both high-achieving and under-achieving students who have been identified as gifted and talented. Special efforts are made to ensure that pupils from economically disadvantaged and varying cultural backgrounds are provided full participation in the program. The high percentage of district GATE-identified students is an indicator of program success. This percentage is 48% at three middle schools, 33% at a fourth. It ranges from 30% to 44% at our four comprehensive high schools.

II. Provide a response that describes the district’s plan for a proposed GATE program that addresses the State Board of Education (SBE) Recommended Standards for Programs for Gifted and Talented Students. For one-year approval, address all Minimum Standards. For two-year approval, address all Minimal and Commendable Standards. For a three-year approval, address all Minimal, Commendable, and Exemplary Standards. (Limit to four pages for each program area)

Section 1: Program Design

Districts provide a comprehensive continuum of services and program options responsive to the needs, interests and abilities of gifted students and based on philosophical, theoretical, and empirical support. (EC 52205[d] and 52206[a])

1:1 The plan for the district program has a written statement of philosophy, goals, and standards appropriate to the needs and abilities of gifted learners.

a. Minimum Standards: The intellectual component of San Dieguito Union High School District’s (SDUHSD) GATE plan’s calls for participating students to engage in accelerated standards-based learning that exceeds state content standards through advanced study in classes conducted during the regular school day. Tied directly to the district Strategic Plan, it subscribes to the philosophy: *To provide challenging curriculum and consistent academic standards district-wide that are qualitatively different from college prep coursework.* Goals are to: *promote and sustain: high expectations, a stimulating learning environment, and the application of a variety of GATE instructional strategies to address multiple intelligences, student mastery, and the love for higher learning.* The program focuses on the whole child with attention to the social, emotional and cognitive growth of participants and recruits and supports underrepresented students.

a. Commendable Standards: The plan is disseminated and easily accessible to students, parents and the community in printed form, on district and school websites, and through print-out copies available in school counseling offices.

a. Exemplary Standards: The district plan has begun to address program options in the categories of creative ability and/or leadership in areas such as computer science, engineering and the visual and performing arts. Some sites offer courses in these areas that facilitate achievement beyond state standards and the college preparatory curriculum. These courses will result in increased identification categories (e.g., high creative ability, technical skills, and leadership qualifies) for underrepresented students.

b. Minimum Standards: The plan incorporates expert knowledge approved by the Board of Trustees and garnered from school, district and San Diego County Office of Education (SDCOE) personnel, university consultants from the School of Education at Cal State University San Marcos (CSUSM) and the University of California at San Diego (UCSD). Site and district staff participate in conferences and meetings with staff from CSUSM and UCSD (under district contracts) to increase knowledge of and to ensure best practices and stay abreast of current trends and practices through The California Association for the Gifted (CAG), the National Association for Gifted Children (NAGC) and the National Research Center on the Gifted and Talented (NRC/GT) to increase expert knowledge. District and individual site GATE plans are approved by the local Board of Education on an ongoing basis (as revised and changed). The district plan undergoes a continuous cycle of improvement by the GATE Advisory Committee (see “d” below) and through input from individual site GATE committees composed of staff and parents, meeting monthly to help in planning, assessment,

and refinement of plans.

b. Commendable Standards: There are no logistics that limit program participation, as program activities take part during regular school hours and as part of regular school and administrative structures.

c. Minimum Standards: The plan aligns with the available resources of the schools', staff, parents, and community such as professional development opportunities provided through other funding (e.g., district and SDCOE) sources, enrichment classes, study and local college classes open to students and teachers, and the knowledge and ongoing feedback of university and educational experts serving as district consultants.

c. Commendable Standards: A District GATE Advisory Committee, under the umbrella of the District Strategic Planning Committee, represents all constituents and supports the GATE program. This Committee meets a minimum of three times per school year, providing regular updates regarding consensus items/committee work to the SDUHSD Board of Trustees. (Individual school site GATE Advisory Committees meet monthly.)

d. Minimum Standards: The District GATE Advisory Committee, consisting of parents (including parents of underrepresented students) , teachers, counselors, administrators, representatives from feeder elementary districts, business and community members, supports the needs of the program through regular twice-yearly meetings, additional small group meetings (held routinely) that focus on specific topics, and regular program input, feedback and suggestions for revision, change or emphasis, as needed.

1:2 The program provides administrative groupings and structures appropriate for gifted education and available to all gifted learners.

a. Minimum Standards / Administrative groupings and structures for gifted education is available, appropriate to gifted education and both middle and high school needs, including homogeneous GATE-identified classrooms, a heterogeneous 8th grade US History course, and all AP classes with GATE cluster grouping and part-time grouping, and special day classes.

a. Commendable Standards: At the secondary level such groupings and structures are not limited to a single type at any grade level but include groups of gifted learners within a grade level, homogeneous GATE classrooms, and individual gifted student learning.

a. Exemplary Standards: The program structure and delivery of services provide a balance between cognitive (reasoning, intuition, perception) and affective (emotional) learning. The district ensures that teachers are knowledgeable of and experienced in skills to meet students' need for challenging advanced-level core coursework, set clear standards and high expectations for students beyond the parameters of regular college preparatory coursework, provide enrichment activities and resources, build and support student accountability, and also are knowledgeable and experienced in skills to provide social and emotional support for students

b. Minimum Standards: Program services and courses are integral to the regular school day in all cases at both middle and high school levels.

c. Minimum Standards: The program provides for continuous progress and intellectual peer interaction through the sequencing of courses to provide the prerequisite coursework for each subsequent course, thus providing for continuous student progress in GATE.

This sequencing is facilitated through ongoing articulation between elementary feeder schools (and districts) with SDUHSD middle schools, and between the district’s middle school and high school staff. Our sequencing results in ongoing intellectual interaction among peers who generally progress together through the Honors sequence and, thus, experience exposure to continuous “cohort group” interaction. The district also has instituted a successful “peer power” match support program that matches Honors students (who chose to participate in “peer power”) with a peer Honors partner each year for ongoing support.

d. Minimum Standards: The program provides for flexible grouping in the classroom, as determined by individual teachers, to meet student needs and abilities.

e. Minimum Standards: This is a grades 7-12 school district. Articulation with feeder elementary schools, however, is ongoing and promotes support and sequential readiness at all elementary grade levels in preparation for middle school.

1:3 The program is articulated with the general education programs.

a. Minimum / Commendable / and Exemplary Standards: Our comprehensive program provides continuity in gifted education and with the general education program through a structure of advanced, articulated learning experiences across both subject and grade levels. Ongoing articulation between feeder elementary schools, middle schools and high schools ensures that students are both academically and socially successful as they transition from K-6 to middle school (7-8th) and on to high school (9-12). Beginning at the 7th grade, Honors courses incorporate tiered, differentiated learning content and curriculum that articulates to Honors courses at the 8th grade, building upon the previous experience and preparing students for the next, 9th grade level experience, and so on through each subsequent level. Honors classes prepare students for Advanced Placement (AP) courses in the areas of English, social studies, mathematics, world language, science, and the fine arts at the secondary level. Secondary level courses facilitate achievement far above state standards and the college preparatory curriculum, articulate learning content from one course to the next level, and provide college credit or advanced standing recognized by the University of California (UC) and California State University (CSU) systems. Honors course teachers, who often teach general education courses, articulate with general education teachers across subject areas to maintain continuity in subject matter. Many students traverse between general education courses and GATE courses comfortably, depending upon subject matter and careful consideration of Honors coursework and workload descriptions. Some choose to take a single Honors course at a time because of the workload; some take two.

b. Minimum Standards: A District GATE Coordinator is designated for the program. Working with the Executive Director of Curriculum and Assessment, the District GATE Coordinator ensures that the program

1. is comprehensive and sequenced between, within, and across grade levels,
2. plans and oversees staff development responsibilities include efforts to ensure
3. provides of a comprehensive continuum of services responsible to student needs and abilities
4. is equitable and that ongoing GATE identification procedures are consistent with the District GATE Plan and student needs
5. addresses differentiated curriculum instructional models and strategies to extend the state academic content standards and

curriculum frameworks, and

6. provides services to support the social and emotional development of gifted learners to increase responsibility, self-awareness, empathy, and other affective development issues.

The District GATE Coordinator works with site administrators to oversee site participation in professional development, parent and community participation in planning and evaluation, evaluation procedures for improvement, support services such as counseling or intervention activities and the site GATE budget. Site GATE Coordinators coordinate all site components including the identification and screening of candidates, provision of teacher resources, GATE committee meetings, and attends conferences and District Advisory Committee meetings.

b. Exemplary Standards: The program provides support services including counselors working with teachers and parents to provide student-support as needed, including review of D-F lists, progress reports, and monthly student study team reports to ID struggling students (including GATE students), for ongoing educational planning and counseling, and monitoring through the Aeries student information management system.

Consultants: In addition to contracted consultants from UCSD and CSUSM, the district uses a professional educational consultant to provide ongoing training for Honors teachers in tiered differentiated instruction and competencies to support student affective (emotional) needs.

c. Minimum Standards: The program involves the home and community through a parent/community education series of presentations that address the characteristics of GATE/Honors students, a comparison between College Prep and Gifted students, the specific needs of GATE students, and how to support GATE students. Parents and community members participate on site GATE Committees and the District GATE Advisory Committee. School sites offer extended learning opportunities to students through parent/community events such as Museum Night, College and Career Nights, Science Fairs and math competitions. Business and community partners provide myriad opportunities for student internships, summer workshop, mentoring, field trips, and teacher externships. Our partnerships with businesses engaged in science research and development have increased significantly over the past three years through the development of advanced content, new STEM-related (Science, Technology, Engineering and Math) programs and coursework, etc., in association with agencies such as BIOCUM, the local biotechnology industry association representing more than 500+ regional biotech firms, high-tech, and other firms engaged in science research and development interested in preparing a skilled and viable future regional work force.

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Section 2: Identification

The district's identification procedures are equitable, comprehensive, ongoing, and reflect the district's definition of giftedness and current state criteria. (*EC 52202* and *CCR, Title 5, 3822*)

2:1 The nomination/referral process is ongoing and includes students kindergarten through grade twelve.

a. Minimum Standards: District policy provides that all children are eligible for the nomination process regardless of socioeconomic, linguistic or cultural background, and/or disabilities. All Honors classes offer expanded access, similar to Advanced Placement (AP) courses which have been open to *all* students over the last several years, a policy that gives all students the chance to challenge themselves academically and encourages a culture of achievement. Course profiles are now available to facilitate the class selection process including the recommended preparation students should possess before enrolling in a course and what they can expect the course to entail.

a. Commendable Standards: To support open enrollment, AP teachers, administrator and support personnel are offered appropriate training in the identification process at regular site and district in-service trainings. Teachers receive additional training at summer AP Institute training workshops, which also address strategies to accommodate students with varied learning styles or needs. We are working toward establishing new identification standards for underrepresented students, such as exceptional leadership, creative, performing and visual arts, and engineering skills and abilities.

In line with new GATE open enrollment policies, staff has embraced two important strategies, first to make AP a partnership between the student, parents, and teacher, and second, to ensure that no student is penalized for making the choice. For students who elect to register for an Honors course but do not necessarily meet the suggested course profile, a waiver form is available for signature by student, parent, and counselor. By signing the waiver, both student and parent acknowledge that they understand the student *may not meet the suggested criteria for the class*, but he or she chooses to accept responsibility for the work entailed. Students are counseled that they may drop back to a regular classroom during a four-week "Add-Drop" period if space is available. AP study sessions for exams are open to all students for support, and professional development in differentiated instruction supports teachers in teaching diverse learning styles.

b. Minimum Standards: The district establishes and implements both traditional and nontraditional instruments and procedures for searching for gifted students. All data is used to ensure equal access to program services. SDUHSD's inclusive identification process reflects state criteria and definition of "giftedness" to qualify students and incorporates traditional and non-traditional multiple measures:

Traditional Means of GATE Identification:

1.) Standardized Test measures

- IQ scores (98th percentile)

- Standardized achievement scores on criterion-referenced test (CA Academic Standards portion of STAR testing and PSAT tests) that indicates Advanced Level for two consecutive years
- Achievement tests; 95th to 99th percentile overall or in a specific subject area
- California English Language Development Test (CELDT) scores that demonstrate rapid growth in language proficiency

2.) District Measures

- GPA in specific subject area of 3.75 or higher
- Grades in specific subject areas
- District assessment data (i.e., controlled writing samples, math placement tests)
- Evidence of student work
- Intellectual ability
- Strength of preparedness from prior course work)

Additional Considerations:

- AVID participation
- Teacher recommendation
- GATE qualified in middle school
- Underrepresented populations, e.g., cultural diversity, students whose linguistic background is other than English, economically disadvantaged, and Special Education students with specific strengths, leadership capabilities and/or exceptional skills
- Exceptional creative abilities in the visual and performing arts
- High skills, interest, or leadership skills in STEM (science, technology, engineering, math) that support advanced learning.

b. Commendable Standards: The District maintains all data collected is maintained in student portfolios and on the district and school site Aeries software system for reassessing students who are referred more than once. Student data maintenance on this system provides access by teachers, counselors, and administrators as needed and for future use.

c. Minimum Standards: Referrals are sought from classroom teachers, counselors, parents, adults outside the family (e.g., a mentor, art or music instructor, or coach, for example) and the District actively searches for referrals among underrepresented populations from these same sources and others such as AVID and other classroom teachers, parents, or other interested adult parties. A concerted effort to find underrepresented students started with slow results but has proved to be more successful in the past two years. New “open” access policies have increased the numbers participating in GATE, however, these numbers do not represent the full increase in underrepresented groups that is our goal.

d. Minimum Standards: Students may be nominated for participation more than once. The nomination process is ongoing and there is no limit on the number of times a student may be nominated. Data on nominees ensures ready availability by teachers, counselors, and administrators for review or reassessment.

e. Minimum Standards: All staff receive training and information about the nomination process, including the characteristics of gifted learners and have access to nomination forms through the counseling offices. Trainings are conducted during regular staff in-service

time at each school site. Announcements/information regarding the nomination process and “gifted” characteristics is available ongoing through the counseling offices.

2:2 An assessment/identification process is in place to ensure that all potentially gifted students are appropriately assessed for identification as gifted students.

- a. Minimum / Commendable / Exemplary Standards:** Site GATE committees of personnel trained in gifted education meet at regular intervals (generally quarterly) to review recommended candidates and determine eligibility. By spring each year, these committees make final determinations and develop a list of participating students for the next year. The identification tools are reflective of the district’s population as per the Traditional Standardized Test and District measures identified on page 9-10 above. Because the district is a high-achieving district, as demonstrated by continually high student AP qualifying rates (65% average); high API scores (825 average); high graduation rates (98% average), and high college attendance rates (95% average), these “traditional” measures are appropriate for identifying the majority of students. “Additional consideration” measures are being explored to identify candidates in underrepresented populations. Data shows that participation by Hispanics, our largest ethnic population, has increased in three of our four middle schools and three of our four comprehensive high schools.
- b. Minimum Standards:** Evidence from multiple sources is used to determine eligibility and a data record (personal portfolio) is established for each nominee and the data is maintained on the Aeries (student management) system database. Multiple sources to determine eligibility include traditional criteria (pp. 9-10) such as IQ test scores intellectual ability, advanced range on achievement and standardized tests scores (STAR), GAP, grades in specific subject areas, and strength of preparedness from prior course work, written teacher, counselor parent referrals, and student preference. In considering underrepresented student, criteria such as potential academic ability, technology expertise, creativity in the arts, technical ability or technology expertise, and outstanding achievement in a specific area are increasingly important. This identification criteria is continually being reconsidered and modified, based on research and evaluation.
- b. Commendable Standards:** The district makes timely changes in identification tools and procedures based on the most current research obtained in research, at California Association for the Gifted (CAG) Summer Institute, and from other sources such as the San Diego County Office of Education (SDCOE).
- b. Exemplary Standards:** The diversity is increasingly reflected in the district GATE population as demonstrated by data showing increased enrollment by Hispanic students, our largest Ethnic population. We believe this may tie to increased AVID enrollment and the strength of the English Language Development (ELD) program.
- c. Minimum Standards:** Parents and teachers are notified of a student’s eligibility for program placement in the spring; parents are notified through written correspondence. Parents of students not qualifying and those students are informed at the same time and are informed of the appeal process at this time, through written correspondence. Parents of participating students must sign a permission slip for students to proceed. Once notified, students and parents receive general information in a Parent GATE Handbook and are notified regarding dates and attendance at a GATE Orientation.
- d. Minimum Standards:** Transfer students are considered for identification and placement through the intake/registration process as soon as they enter the district. If the student has been accepted in a GATE program at another district they are accepted here with

appropriate documentation. Any student not identified as GATE is able to request a GATE screening in order to take specific Honors courses as long as the student has met the course prerequisites. Students may qualify through identified criteria in previous intelligence tests, achievement tests (overall or in a specific subject area) and/or grade point average in the specific subject area along with additional considerations taken into account.

2:3 Multiple service options are available within the gifted education program and between other educational programs. Placement is based on the assessed needs of the student and is periodically reviewed.

- a. Minimum Standards:** Students and parents are provided information and orientation regarding student placement and participation options at formal GATE orientation meetings for students articulating into 7th and 9th grades, at college forums, at other student and parent informational presentations throughout the year, during counseling sessions, from the district and school web sites, and printed GATE materials. Signed parent permission for participation is kept on file for all students.
- a. Commendable Standards:** Before any student is considered for withdrawal (i.e., students who are not experiencing success) an intervention is implemented through student/parent meetings with the teacher and counselor so that support services can be identified or other action taken as needed. When intervention or other services are needed, these issues are discussed at site GATE Committee meetings and with individual counselors. Support services include individual and group counseling, before- and after-school support classes, and referrals to outside support. The District now provides access to AVID courses for first-time Honors students. This has proven successful except that some students, who already have heavy schedules, are challenged to fit the additional course into the school day.
- b. Minimum Standards:** Upon parent request the district provides identification information available through the school site registrar and counselors, which the parent may take to a new school or district.
- c. Minimum Standards:** Program participation is based on established GATE identification criteria and is not dependent on the perception of a single individual. All nominated students are considered for participation by the full school site GATE Committee and are placed in Honors courses through that Committee's approval. Once identified, a student remains identified as gifted; however, services to individuals may vary from year to year, based on the student's goals, needs, and achievement. Special consideration and/or services are given to students whose records demonstrate significant risk factors that may impact potential or performance such as economic, environmental and family life issues, health, language or cultural issues (i.e., lack of English proficiency). Special factors may also include emotional adjustment problems, abuse, or significant family factors such as divorce or single-parent homes.

LEA Name: San Dieguito Union High School District3 768346

COUNTY CODE

DISTRICT CODE

Section 3: Curriculum and Instruction

Districts develop differentiated curriculum, instructional models, and strategies that are aligned with and extend the state academic content standards and curriculum frameworks. The differentiated curriculum is related to theories, models, and practices from the recognized literature in the field. (EC 52206[a] and 52206[b])

3:1 A differentiated curriculum is in place, responsive to the needs, interests, and abilities of gifted students.

a. Minimum Standards: Consistently high AP qualifying rates (65% average); API scores (825 average); high graduation rates (some as high as 93%), and four-year college attendance rates (75% average) reflect the appreciation for high academic achievement within this school district. In line with this, the district implements a high level, complex, and in-depth accelerated differentiated instructional experience for GATE students that is responsive to high achievement and reflects substantially higher than required state standards and curriculum frameworks.

a. Commendable Standards: The core curriculum is student-directed and is compacted so that learning experiences are developmentally appropriate (not redundant) to address gifted students' needs, interests and abilities.

a. Exemplary Standards: The program's scope and sequence articulate significant learning in content, skills, and products. Collaboration with feeder elementary districts ensures that content and skills from 6th grade articulate appropriate to 7th grade course work, and articulation from middle to high school ensures appropriate transition from 8th to 9th grade and forward. Through ongoing departmental collaboration at all sites, we are working to establish district-wide consistency in the content of math and English courses.

b. Minimum Standards: District-implemented professional development in **differentiated curriculum** for middle and high school instruction has resulted in increased teacher skill and confidence in teaching diverse student populations, the provision of advanced content, accelerated pacing of content, and development of authentic student products in GATE classrooms as demonstrated by curriculum lesson units, and student portfolios. District faculty also have received further training by a professional consultant from the San Diego County Office of Education in learning theory that is reflected in GATE classrooms.

b. Commendable Standards: There is alignment of the differentiated curriculum with instructional strategies suited to (and promoting) various modes of learning such as inquiry-based, self-directed learning, debate, and meta-cognition to advance each student's critical thinking, creative, problem-solving, and research skills, and authentic products. Curriculum addresses abstract thinking and the "big ideas" of content area in subject matter, resulting in advanced and accelerated GATE content. Strategies learned by teachers in professional development range from acceleration of core content to contracts and management plans for independent work, tiered assignments, and student choice of topic and product for demonstrating novel thinking regarding a study unit. This training has continued for the past three years and will be repeated next year.

c. Minimum Standards: The differentiated curriculum focuses primarily on depth and complexity of content, advanced or accelerated pacing of content and novelty (unique and original expressions of student understanding). Teachers say that (through formal and

informal feedback) recent trainings in differentiated curriculum and GATE theory over the past three years have enhanced their ability to respond to gifted student needs, address various accelerated learning capabilities of gifted learners, and a variety of learning styles.

c. Commendable Standards: The differentiated curriculum includes learning theories that reinforce abstract thinking and “big ideas” of the content area. Differentiated curriculum focuses on depth and complexity of advanced content that sets it apart from college prep curriculum, as demonstrated by the courses outlined below. The pacing of these accelerated courses is developmentally appropriate and promotes unique and original expressions of student understanding that is often demonstrated through authentic products.

English 9 Honors: The emphasis is on individual, independent critical thinking including abstract thinking and “big ideas” in content. Additional works are added, which results in an accelerated pace.

English 10 Honors: Analysis is a key in learning as students go beyond rephrasing and defining into looking at the significance of characters, their actions’ significance to the overall literary work. Students ultimately write a research report and analysis to create a unique thesis statement. (Pace is accelerated.)

AP English Language & Composition: In addition to standard honors core works (core literature by grade level) students choose from a diverse list of American authors for outside reading and analysis of the author’s style. This analysis requires critical thinking and a greater depth of understanding the novel beyond the plot. (Pace is accelerated.) Students practice for the AP Language and Composition test.

AP English Literature: This year-long English Literature course provides a survey of major literary periods and the significant works of important authors. Students read many critical essays and learn the art of technical poetry analysis via the text *Sound and Sense*. In addition to core literature by grade level, students also read a novel each semester as part of a seminar set and prepare for the AP Exam through timed writings and sample tests.

d. Minimum Standards: The differentiated curriculum (in line with our District’s GATE philosophy) facilitates and embraces the development of compassionate, ethical and responsible citizens, with ethical standards, positive self-image, sensitivity and responsibility to others and contributions to society. Participating students receive both a copy of the “school policy and expectations” and an annual review by an administrator. They are expected to assume the responsibility of reasoning, analyzing, and understanding for themselves. These expectations tie directly to the District Strategic Plan, which has a specific citizenship and ethical behavior component. A variety of instructional strategies (e.g., debate, research, critical thinking, problem solving, facilitate further opportunities for students to develop sensitivity, responsibility, commitment to constructive ethical standards, global understanding, cross-cultural awareness, and a positive self-concept, all characteristics that contribute to society and to self-improvement.

3:2 The differentiated curriculum for gifted students is supported by appropriate structures and resources.

a. Minimum Standards: The differentiated curriculum is scheduled on a regular basis, integral to the school day, and is **(Exemplary Standards)** structured for various groups of gifted learners including groups within a grade level, homogeneous GATE classes, and for individual gifted learners. At the middle school level, Honors English 7 & 8, and at the high school level, Honors English

9 & 10, courses are designed for groups of gifted learners within a grade level. Middle School Honors pre-Algebra, Algebra, and Geometry, and High School Honors math classes, plus a variety of other subject-matter classes, are planned for individual gifted learners (although many participants in a specific course at any one time may represent a grade level or a full class). Heterogeneous instruction with GATE clusters takes place in 8th grade U.S. History courses.

a. Commendable Standards: The structured, differentiated curriculum allows for continuity and comprehensiveness of learning experiences in units and course of study through sequencing, so that one course in a subject area (in most cases) leads to the next. This provides continuity and comprehensiveness of learning at a higher level. GATE Honors classes prepare students for the challenge of AP classes. Honors classes can lead to Advanced Placement courses in the areas of English, social studies, mathematics, world language, science, and fine arts, which facilitate achievement beyond state standards and the college preparatory curriculum.

b. Minimum Standards: The differentiated curriculum is taught with appropriate instructional models that include teacher-taught and student-directed activities. Students participate in large and small group instruction as well as individual projects that range from research, analysis, and writing projects to laboratory experiments, technology-based, and visual and performing arts presentations requiring advanced skills. There are some options for independent study and college courses. The district allows for students to take up to 30 units of college credit at an accredited institution. GATE students also demonstrate mastery of differentiated curriculum through authentic (end) products and competitions in Science Fairs, Yearbook and Journalism projects, visual and performing arts projects and presentations, math competitions, and Advanced World Language and Technology competitions.

b. Commendable Standards: The differentiated curriculum utilizes a variety of teaching and learning patterns such as: large and small group instruction, homogeneous and heterogeneous grouping, teacher and student-directed learning, and opportunities for individual learning by incorporating projects that range from research, analysis, and writing projects to laboratory experiments, research, technology-based, and visual and performing arts presentations requiring advanced skills. Options for independent study and college courses include advanced level math, world language, and visual and performance arts courses. (As note above, the district also allows for students to take up to 30 outside units of college credit). GATE students also demonstrate mastery of differentiated curriculum through authentic (end) products and competitions in Science Fairs, Yearbook and Journalism projects, visual and performing arts projects and presentations, math competitions, and Advanced World Language and Technology competitions.

c. Minimum Standards: The differentiated curriculum is supported by appropriate printed materials, on-line resources, and state-of-the-art technology hardware and software products purchased specifically for gifted learners and identified by GATE teachers for Honors/AP coursework. For example, 8th grade U.S. History Honors course students receive books and materials at a higher level to support advanced and differentiated instruction. Media centers and classrooms provide GATE-specific software to support GATE level study and the development of authentic products. Supplemental materials are available for teachers to continue to develop and investigate strategies that best serve their students' needs. Resource materials also are available for teachers to demonstrate how to provide an appropriate, differentiated, and quality educational experience through technology-integration and to supplement independent study opportunities for individual students.

c. Commendable Standards: An extensive range of resources is available to teachers including beyond-grade-level print and non-print materials (e.g., text books), research-quality laboratory equipment, mentor UCSD graduate students and professors who assist with advanced-level student science and math projects and peer review, serve as visiting presenters, provide in-class demonstrations,

offer opportunities to visit their local science and biotechnology laboratories and places of businesses, and business mentors who help teachers and students with special projects, materials, and equipment (e.g., lab coats). Other opportunities to supplement independent study opportunities for individual students are available through partnerships with businesses, organizations, and institutions engaged in high-tech science research and development, such as Qualcomm, Scripp’s Institute, Scripp’s Healthcare, UCSD, BIOCOM (the biotechnology industry association) and a variety of its 500+ member biotechnology firms in which parents are employed, and performing arts agencies such as La Jolla Playhouse, among others. They provide exceptional independent study and accelerated learning opportunities such as teacher and student internships, externships, and summer workshops.

Students who elect to participate in the SDUHSD GATE program are challenged to master a high level of academic course requirements beyond standards-based college preparatory content, to embrace academic challenges, and demonstrate a level of commitment necessary for success in the program.

SDUHSD GATE Standards for students and teachers are as follows:

SDUHSD GATE Students Will:

- ✓ Be addressed individually in terms of cognitive and affective needs
- ✓ Develop problem-solving skills
- ✓ Develop creativity and imagination
- ✓ Develop positive self-image and self-awareness
- ✓ Engage in opportunities for independent work
- ✓ Broaden personal academic goals
- ✓ Become aware of individual strengths, interests, and goals

SDUHSD GATE Teachers Will:

- ✓ Participate in ongoing staff development in the use of (GATE) instructional strategies and multiple assessments
- ✓ Meet student needs for challenging coursework
- ✓ Provide a creative, motivational learning environment
- ✓ Set clear standards and high expectations for students
- ✓ Actively recruit and support underrepresented students
- ✓ Provide social, emotional and academic support
- ✓ Communicate with students, parents, and staff
- ✓ Provide students with enrichment resources
- ✓ Build and support student accountability

LEA Name: San Dieguito Union High School District

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Section 4: Social and Emotional Development

Districts establish and implement plans to support the social and emotional development of gifted learners to increase responsibility, self-awareness, and other issues of affective development. (EC 52212[a][1])

4:1 Actions to meet the affective needs of gifted students are ongoing.

a. Minimum Standards: SDUHSD knows that it is *critical* to program success to understand that gifted students do not always “make it on their own” (contrary to common myths about giftedness) and thus, it is critical to addresses gifted students’ affective needs. Therefore, trainings for teachers, parents, administrators, and counselors regarding the characteristics of gifted learners and their related social and emotional development has been an ongoing priority and are conducted at the site level. The district contracts for professional development training with San Diego County Office of Education for teachers, counselors and administrators. Parents are invited to attend parent sessions.

a. Commendable Standards: Teachers, administrators, and counselors also participate in training regarding gifted students’ affective needs at district and site fall/spring in-services and other GATE professional development activities. As a result of these trainings, teachers and guidance counselors employ research-based techniques that foster affective learning, and reflective and meta-cognitive activities are incorporated into both gifted classrooms and school site counseling services.

a. Exemplary Standards) Each site has developed procedures to identify the needs of at-risk gifted students, offering strategies and interventions documented as gifted-appropriate to address the intellectual, emotional, and socio-cultural needs of gifted students, including how to support affective learning, how to identify at-risk behaviors, and how to identify appropriate support and referral services within and outside of the school and district (community resources) for needy students.

b. Minimum Standards: Gifted students are provided college and career awareness opportunities through school site college and career centers, school site college and career nights for students and parents, pre-college internship opportunities, and counselor guidance for college and career planning that is consistent with each student’s unique strengths, skills, abilities, and goals. Counseling across the district has been “re-defined” in the past two years to increase the focus on student’s college and career goals and the educational planning necessary to help achieve goals. Some schools have partnership activities with local businesses, including mentor activities, with mentors in specific fields (e.g., science) helping students in the educational, college, and career planning processes, as well.

b. Commendable Standards: New counselors are required to participate in BTSA training regarding affective issues and each school site provide formal training for counselors through district and county office of education resources to identify and support at-risk students. The district provides lists of community resources for referrals for a variety of at-risk student needs. The district works closely with a number of community agencies that provide appropriate services and/or are knowledgeable of appropriate resources, among these agencies is the San Dieguito Alliance for Drug Free Youth, a coalition of parents, youth and community members (more than 100 agencies) that implement prevention activities and provide opportunities for community members to research, strategize and advocate for change in community norms and policies.

b. Exemplary Standards: Teachers and counselors are trained to collaborate in identifying students with at-risk behaviors and in implementing the appropriate intervention and support strategies within the school and at home, or through referral to appropriate resources outside of the school and district (community resources) for needy students. Teachers, counselors, administrators, and the school psychologist collaborate in creating Intervention Plans for needy students.

4:2 At risk gifted students are monitored and provided support (e.g. underachievement, symptoms of depression, suicide, substance abuse).

a. Minimum Standards: Teachers and guidance personnel are trained to recognize symptoms of at-risk behavior in gifted and talented students and to refer them to the appropriate, identified personnel during Student Support Team (SST) training. Once in the GATE system, all students are monitored by an ongoing evaluative process that indicates the academic progress of GATE students and their social and emotional well-being.

a. Commendable Standards: The district has developed a process by which a teacher or teachers and counselors work together to form an “SST” to provide at-risk intervention for identified gifted students. SSTs meet weekly to assist in the process of identifying appropriate interventions for students in crisis, in conjunction with counseling staff. Parents are invited to attend SST meetings for their individual children.

a. Exemplary Standards SSTs develop individual support strategies or, if necessary, a formal “Intervention Plan” to address the gifted student’s at-risk issues and problems. These Plans may include school and home support strategies and/or outside referrals.

b. Minimum Standards: Counselors and administrators are trained (through required SST trainings) to make appropriate referrals to internal and external agencies. The district and school site counseling offices maintain lists of appropriate referral services and agencies for this purpose. In addition, the district and sites have partnerships with outside agencies that provide additional referral services and resources. Of particular concern at present is the district’s high growth of Asian and Hispanic/Latino students, including gifted students within these ethnic groups, who have widely disparate socio-economic, cultural, linguistic, and other considerations that differ from those of mainstream students. These differences effect student’s social and emotional development in a variety of ways, and therefore, special care is taken to work with and understand these students’ needs through the use of multi-cultural counselors, teachers, and staff who are culturally-sensitive and bilingual. Counselors and teachers participate in ongoing, professional growth opportunities provided through the San Diego County Office of Education that address the emotional needs of *all* students, including the gifted, and including gifted students with diverse cultural and socio-economic backgrounds.

c. Minimum Standards: Gifted students considered at-risk receive a variety of counseling and support services, including SST intervention and Intervention Plans as needed, and are not dropped from gifted programs because of related problems. The SST intervention Plans for at-risk students include site and district services, counseling referrals, parent support, and other services that are designed to avoid exclusion and to keep the student from dropping from or losing their status within the GATE program. Services for at-risk gifted students range from counseling services, referrals to appropriate school and district services related to specific issues,

e.g., alcohol, tobacco, and other drug use (ATOD) to outside services beyond school/district capacity, to the identification of culturally-appropriate adult mentors, and peer partners.

d. Minimum Standards: Information regarding at-risk gifted students, including lists of verified and appropriate referral resources, is made available to parents through SST meetings, to which parents of the individual student are invited. Parents of gifted students in general, receive information regarding risk factors and indicators for gifted students at district-wide GATE presentations by gifted educators for parents, at GATE orientation sessions, at parent-teacher and parent-counselor meetings, and, in situations of intense need, the SST intervention sessions. These various informational sessions provide parents with information related to the identification of at-risk factors and symptoms, school/district resources that may apply in case of need, such as student ATOD support groups for intervention and cessation, for example, and referral information for outside resources pertinent to individual needs.

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Section 5: Professional Development

Districts provide professional development opportunities related to gifted education to administrators, teachers, and staff to support and improve educational opportunities for gifted students. (*EC 52212[a][1]*)

5:1 The district provides professional development opportunities related to gifted learners on a regular basis.

a. Minimum Standards: The focus of professional development each year is based on a yearly assessment of the needs of teachers and of the GATE program as correlated with defined competencies for teachers of the gifted and the standards for GATE programs. The annual assessment identifies the professional development activities necessary to keep teachers current with latest trends, curriculum, and instructional strategies. Assessment feedback is generated via teacher surveys and informal input. Results are discussed at the site GATE Committee level and recommendations are presented at the district GATE Advisory Committee level. As a result of teacher responses, the professional development focus over the past three years has been on: differentiated instruction to prepare teachers to increase capacities for teaching the gifted in the content areas of English language arts, world languages, science, mathematics, and social studies; on the use of technology, enrichment activities, and motivational strategies; on “advocacy” for gifted students, and addressing social and emotional issues of GATE students.

a. Commendable Standards: The district provides funding for teachers to attend professional development focused on gifted education (such as AP Summer Institutes, CAG conferences, and training in differentiated instruction, etc.) as an area of for credential renewal.

a. Exemplary Standards: We are in the process of developing a formal district professional development plan modeled after a Professional Development Plan instituted at one of our sites, Torrey Pines High School.

b. Minimum Standards: Evaluation of outcomes obtained from professional development is conducted via individual teacher and administrator evaluation (forms). The evaluation results are discussed at monthly site GATE Advisory Committee meetings and, those results, at twice-yearly district-level GATE Advisory Committee meetings. Results are used to make program improvements and to plan future professional development topics.

b. Commendable Standards: AP teachers attend AP Summer Institute training in core subject areas using high-level, rigorous content text books, supplemental supplies, etc., conducted by professional Cal State University, San Marcos instructors. Teams also attend AVID summer institutes. Further professional development is held at the district level regarding how to identify student academic levels, apply differentiated instructional strategies in gifted classrooms, provide flexible groupings within the classroom, how and where to utilize independent study, and how to utilize instructional strategies in GATE instruction to support cognitive and affective learning to address individual students’ academic and emotional levels, using experienced SDCOE instructors. Training includes adherence to state content and performance standards, curriculum and program reform, recognizing student qualification skills, parent communication strategies, meeting at-risk student needs, and current professional development trends or issues related to gifted programs. As follow-up, qualified, peer teacher trainers conduct ongoing peer coaching in “best practices” at the site levels.

c. Minimum Standards: Individuals contracted to conduct inservices for teachers of gifted learners are experts in gifted education and instruction from the Schools of Education at CSUSM, SDSU, SDCOE, and trained peer coaches from district staff who have expertise in gifted education.

5:2 District personnel with direct decision-making and/or instructional responsibilities for gifted students are provided with role specific training.

a. Minimum Standards: All teachers in the gifted program have education and/or experience in teaching gifted students and are ensured continuing opportunities to gain additional knowledge and experience at summer AP workshops, in-service trainings, attendance at conferences related to gifted education (including CAG), and site-level workshops presented by trained peer trainers/coaches. SDUHSD's GATE Coordinator is a specialist in gifted education with demonstrated experience and knowledge in the field and has multiple opportunities to attend in-services, conferences, and trainer of trainer trainings to expand her knowledge and skills. The Executive Director of Curriculum and Assessment and the Associate Superintendent of Curriculum also have extensive experience in gifted education through classroom and administrative experience and take advantage of additional opportunities to increase role-specific training through participation in professional development conducted by experts at the county department of education (SDCOE) and through district contracts with the education department at CSUSM to conduct in-services related to specific roles and responsibilities for gifted programs.

a. Commendable Standards: The district promotes the concept of teacher-to-teacher professional development through peer coaching activities at the site level, peer training in SSTs related to gifted students including SST intervention team activities and the development of Intervention Plans for gifted students. Teachers, administrators, and support staff also provide and participate in ongoing peer coaching regarding the use of school data collection and maintenance systems.

a. Exemplary Standards. All AP teachers are certified through the formal College Board AP certification process.

b. Minimum Standards: The district GATE Coordinator is experienced in working in gifted education

b. Exemplary Standards: The GATE Coordinator increases skills, knowledge and expertise through attendance at monthly County Office of Education GATE Coordinator meetings, attendance at trainings such as GATE certification Trainer of Trainers Workshops conducted by the San Diego County Office of Education, at CAG and other gifted conferences.

c. Minimum Standards: Administrators, counselors, and support staff participate in professional development offerings related specifically to their roles and responsibilities in the GATE program through contracted services with the County Office of Education. Training covers administrative topics, professional development trends, trends in GATE identification procedures, and how to address affective needs of students. The district provides in-service on how to maintain GATE student data on the district student management software program (Aeries).

c. Exemplary Standards: During ongoing professional development, site level peer coaches present strategies, skills, knowledge and techniques proved to be effective when working with GATE students.

d. Minimum Standards: Administrators, counselors, and support staff are encouraged to participate with teachers in the ongoing professional development program related to gifted students at contracted site and district-level in-services and other professional development opportunities such as attendance at GATE-related conferences and workshops and peer coaching sessions.

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Section 6: Parent and Community Involvement

Districts provide procedures to ensure consistent participation of parents and community members in the planning and evaluation of programs for gifted students. (EC 52205[2][f])

6:1 Open communication with parents and the community is maintained.

a. Minimum Standards: Parents are informed of the district's criteria and procedures for the identification of GATE students, program options, and learning opportunities through printed information including site newsletters, information provided on school and district websites, through information presentations at GATE orientation meetings, parent information nights, and at meetings with counselors, teachers, and administrators. Translations of all GATE information on the website and presented at parent meetings, college workshops, college nights, and at after-school seminars are provided in Spanish (and other languages as requested) and at presentations specifically for Spanish-speaking parents and those with other native languages, as required.

a. Commendable Standards: School sites provide parents of GATE students with annual orientation programs. Follow-up regular updates regarding program implementation are provided through written and emailed parent updates, at teacher and counselor meetings, and at GATE parent night programs throughout the year.

a. Exemplary Standards: Additional opportunities for parents to learn about, participate in, and contribute to GATE activities, including the development of the application and/or school site plans related to GATE programs include the following:

- a. School Site Council meetings
- b. College nights and forums and college information meetings, presentations, and fairs
- c. PSAT & PLAN Nights (evenings of test score interpretation and college information)
- d. Financial Aid Night presentations (regarding funding sources)
- e. College application workshops
- f. After-school seminars for students and parents in the college application process
- g. Award nights presentations of school awards and scholarships
- h. Attendance at the California Association for the Gifted (CAG) Summer Institute as parent representatives
- i. Providing feedback/evaluation on GATE programs and their own students' success (formal and informal surveys, etc.)
- j. Viewing products and achievements of GATE students
- k. Detailed course descriptions with examples of student work posted on school web sites

b. Minimum and Commendable Standards: The district's state application is available to parents and the community at the district office, through the District GATE Coordinator, and/or through site administrators.

b. Commendable Standards: The products and achievements of gifted students are shared with parents through exhibits at school sites and the district office, at orientation and other parent meetings, in classroom and media room exhibits, on teacher websites, at

student activities such as Science and Math Fairs, Academic Team events, and the Science Olympiad, and in articles published in the school newspapers, yearbooks, and other sources.

b. Exemplary Standards: GATE parents and other community members contribute significantly to supplement the core and differentiated curriculum, providing expertise and knowledge through professional presentations in the classrooms, by serving as artists, scientists, or professionals “in residence,” for specified instruction or events, through mentoring, by assisting students in special projects, and serving on review panels for student projects (science, math). Parents and community members also participate in GATE parent support groups, assist students in events such as Science Fairs and Academic Teams, and provide internships and field trip opportunities to advance knowledge of industry careers. Community resources that supplement the core and differentiated curriculum also include curriculum and summer workshops available through partners such as the Scripps Institute and BIOCOM, the biotechnology industry association.

c. Minimum and Commendable Standards: GATE parents are involved in the ongoing planning and evaluation of GATE program through participation in school site councils, the site and district GATE Advisory Committees, and through input and feedback with their students teachers, counselors and administrators. Parent input is solicited through formal surveys, focus groups, informal feedback, and at GATE/Advisory Committee meetings, GATE events such as orientation and parent nights, and by teachers and counselors. In accordance with the district Strategic Plan’s goal of *continuing and increasing communication with parents*, the GATE program continuously fosters collaboration between parents and schools through written information, website information, and formal program events. Site Councils, including parent representatives, review and revise school goals including GATE goals, to ensure they reflect site needs and are inclusive of all special populations including GATE students. This information is shared with site parents and the community.

c. Exemplary Standards: Strong partnerships between the GATE program and local business and community organizations are established and contribute significantly to SDUHSD’s program. Many of these partnerships have been mentioned above. As the district pursues increased, advanced curriculum and career pathways in STEM (Science, Technology, Engineering, and Math) subject areas, important new partnerships are continually being established with nearby agencies, institutions and business firms involved in high-tech, science, research and development. Our partners range in diversity from high- tech giants such as QUALCOMM, Sun Microsystems, and Hewlett Packard to institutions involved in science research and development such as the University of California Department of Biology, Scripps Institute of Oceanography, Scripps Healthcare Organization, BIOCOM, the local biotechnology industry association with 500+member firms and businesses, to links with organizations such as the United Nurses Association of California, among many others. (See 6.2 “e” below regarding efforts to solicit additional, ongoing community support.)

6:2 An active GATE advisory committee with parent involvement is supported by the district.

a. Minimum Standards: Parents participate on site GATE committees, which meet monthly, and the District GATE Advisory Committee, which meets a minimum of three times per year under the umbrella of the District Strategic Plan Committee. Parents also participate in informal meetings of groups dedicated to specific gifted education tasks, which are held more frequently on a regular basis throughout the year at both the site and district levels. Parents participate on school Site Council and English Learner Parent Advisory Committees, which help facilitate the needs of students in all program areas including GATE. Feedback from these groups

helps in assessing the GATE program, particularly in the areas of student support needs. Committee members (including parents) also help in parent education and information opportunities at calendared school events.

a. Commendable Standards: A parent member of the GATE Advisory Committee cosigns the district's state application.

a. Exemplary Standards: Parents of special needs students including gifted English language learners, gifted disabled students, and students from "new" honors areas such as the performing arts and computer technology, participate on site and district GATE advisory committees. During the past three years we have focused on increasing the number of parents of students from underrepresented groups in the planning, development, and decision-making processes for GATE in order to increase participation by underrepresented students.

b. Minimum Standards: The district Gate Coordinator collaborates with both the district and school site GATE Advisory Committees to provide parent education opportunities related to gifted education at special (GATE) and other regularly scheduled school site events. Parent education is directed to all parents concerning GATE program implementation, student identification, student responsibilities, student academic and affective needs, etc. Currently, we have a focus on parents of underrepresented students in order to encourage underrepresented student participation. Underrepresented student populations include students who are economically disadvantaged, and students with special needs.

b. Commendable Standards: Parents participate on GATE Advisory Committees at both the district and at all school site levels and through individual school Site Councils. Site committees meet monthly. The district advisory committee meets a minimum of twice per year.

c. Minimum Standards: For the past three years we have made a concentrated effort to ensure that representation of GATE parents on the district and site GATE Advisory Committees reflect the demographics of the district and school site student populations. Almost every school site has at least one parent representing "underrepresented" population groups in order to increase participation by underrepresented students. Teachers and counselors assist in outreach to potential parent candidates.

c. Commendable Standards: The District GATE Coordinator provides the district and all site advisory committees with up-to-date information on the GATE program, GATE trends and issues, published articles and research, and other literature that she receives routinely, as well as invitations to conferences, workshops, and meetings, to visit exemplary sites, observe best practices, or engage in professional development, activities in which parents are included and their participation is (sometimes) funded by the district. The Coordinator attends regular county-level GATE coordinator meetings, which provide a considerable amount of updated research and other information for dissemination to staff and parents. She provides this detailed information to site committees, teachers and counselors for sharing with parents and interested parties, as well as new information from CAG events such as new depth areas and/or complexity in gifted programs, lessons/curriculum, and instructional strategies for teaching sophisticated and advanced knowledge and skills in content areas.

d. Commendable Standards: The District GATE Coordinator collaborates with the district GATE Advisory Committee and site committees to inform and offer professional development opportunities to staff, parents, and community members related to gifted education, including funding the cost for parents and teachers to attend local CAG "teacher-parent" institutes. The Coordinator routinely disseminates information regarding other professional development opportunities including outreach to Parent Foundations,

Site Councils, and other school committees and student support groups regarding these events. These opportunities include professional development opportunities offered by the sites and district, by the County Office of Education, the North County Professional Development Federation (composed of North San Diego County and South Riverside County school districts) the College of Education at CSUSM and CSUSD, and other professional education consultants contracted by the district.

e. Commendable Standards: One of the responsibilities of the District GATE Coordinator, working with the district GATE Advisory Committee, is to solicit community support. This takes place through articulation with expert educators at CSUSM and Cal State San Diego, UCSD, outreach to parents, and to current and potential business/community partners who can contribute expert experience, advice, presenter services, personnel time for mentoring, share laboratories and places of businesses for field trips and site visits, provide materials and equipment, assist in curriculum development, serve on peer review boards, and provide internships and externships. Currently, steps are underway to expand business partnerships with firms and agencies involved in science, engineering, and healthcare, three areas that students say are of major interest for educational and career pathways. Biotechnology and healthcare, (which require a similar science and math foundation) are major regional industries of high student interest. This interest connects with growing need and interest by local business and industry to promote and advance honors and AP math and science study in order to prepare a work force for the future. Science and engineering occupations have grown at an average annual rate of 3.6%, more than triple the rate of growth of other occupations between the 1990 and 2000 censuses (Science and Engineering Indicators 2006, www.nsf.gov/statistics/seind06/c3/c3h.htm).

In line with this, the District GATE Coordinator is working to increase relationships individual companies, with BIOCOM, the biotech industry trade association, and with organizations such the San Diego Science Alliance's, and Latino Health and Science Career Connections Project (to increase diversity in GATE participation). The Coordinator works with local companies to provide internships for high-achieving students, as data shows that more than 20% of interns placed in life science internships continue to work part or full time for the same companies, and to expand teacher externships to expose teachers to research-quality science laboratories. Many parents associated with local and regional high-tech and science research and development firms assist in this endeavor.

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Section 7: Program Assessment

Districts establish formal and informal evaluation methods and instruments that assess the gifted program and the performance of gifted students (which meets or exceeds state content standards). Results of data collected, including state standardized tests, are used to study the value and impact of the services provided and to improve gifted programs and gifted student performance. (*EC 52212[a][1]*)

7:1 The district provides ongoing student and GATE program assessment that is consistent with the program’s philosophy, goals, and standards.

A. Minimum Standards: SDUHSD assesses program and student progress through quarterly review by staff and consultants knowledgeable about gifted learners and competence in the evaluation process. Evaluation includes review of GATE administration and student academic data. Performance and retention rates of GATE students is compared with that of waived and non-GATE students. Program modification is based on annual review by the site and District GATE committees, which include parent and faculty members. Results and program changes proposed for the subsequent year are reported to the Board of Trustees and made available to all stakeholders. Multiple evaluation data includes standardized, criterion referenced, and performance-based assessments, including records of AP test participation and results, test scores on required standardized and criterion-referenced achievement tests, Honors and AP course participation, class performance rubrics, class grades, graduation rates, and college attendance rates. Measures of formative evaluation include profiles of GATE student characteristics, identification measures, screening forms, and course descriptions/requirements, which are revised regularly, and committee meeting minutes, calendars, records of staff development activities and attendance, and survey results from GATE staff, students, and parents.

a. Commendable Standards: Individuals planning and conducting assessment activities are administrators, teachers, counselors, and parents with experience in gifted education program evaluation through site and or district committee level participation or direct program participation as staff.

a. Exemplary Standards: We are working to develop district-wide criteria for levels of performance (rubrics) for each assessment indicator including clearly stated performance descriptions (exceeding state standards) for GATE courses. Multiple evaluation data includes standardized, criterion referenced, and performance-based assessments, including records of AP test participation and results, test scores on required standardized and criterion-referenced (district and state) achievement tests, Honors and AP course participation, class performance rubrics, class grades, graduation rates, college attendance rates. Increasingly, we are incorporating files of authentic student products and or portfolios, which reflect student development of critical thinking, creative, problem-solving, and research skills and the content of advanced courses. Much of this data is available on the district Aeries data management system, which allows staff to request disaggregated data by site, grade level, course, and individual GATE student information.

b. Minimum Standards: The program assessment process is structured to measure the goals and standards of the program; instruments used are valid and reliable for their intended purpose. The process takes place through the District’s formal, site-based Single Plan for Student Achievement (SPSA). Formative evaluation data (progress toward program development and implementation, including new goals as determined by site committees) and summative data related to the achievement of goals are collected through

each site's GATE committee and counseling departments. These site GATE committees monitor and review program administration and evaluation through data management and teacher, staff, parent, and student input, observation, and feedback. Committee members and staff gather and review quarterly data and SPSA results regarding student progress in coursework (progress reports, grades, and personal portfolios), Honors and AP enrollment rates, progress toward graduation, college preparatory rates, overall school participation of GATE students including underrepresented populations, the SST referral process, and grades on standardized and criterion referenced achievement tests.

b. Commendable Standards: The program contains a clear description of performance expectations at each grade level for each GATE course/curriculum.

b. Exemplary Standards: The assessment report for all GATE educational services includes both strengths and weaknesses of the program and is accompanied by a plan with implications for improvement and renewal over time. Assessment reports are prepared by each school site GATE committee and an overall district assessment is prepared by the District GATE Coordinator.

c. Minimum Standards: The district uses multiple, traditional and nontraditional strategies to assess student performance. District data includes multiple sources that are standardized, criterion reference, and performance-based. Academic issues (course content and instructional strategies) and affective issues (emotional, and socio-cultural) are monitored, as are records of site and district professional development and program budget expenditures and considerations.

c. Commendable Standards: We are working to develop rubrics with criteria for levels of performance as part of the assessment process.

c. Exemplary Standards: Districts allocate time, financial support, and personnel to conduct and develop regular and systematic formative and summative program assessment.

d. Commendable Standards: The assessment process includes strategies that parallel classroom instructional strategies such as student inquiry, collaboration, and reflection, and files of authentic student products and/or portfolios as a means to collect information about student knowledge and capability.

e. Commendable Standards: Printed results of the program assessment by each school site and the district overall are presented to the local Board of Education and copies are available to and accessible by all constituencies of the program through the district office.

f. Commendable Standards: The district provide resources for program assessment: SDUHSD believes that the ongoing development of the GATE program is essential and works to ensure increased student participation. As such, the district dedicates sufficient resources including certificated and non-certificated personnel, sufficient time for program and staff development, including funds for substitutes as needed for teacher release time for approved activities, and funding to meet program materials, supplies, and other implementation costs, including contracts with experts for assistance and training. Identified site and district administrators are allotted sufficient time in relationship to their GATE roles and responsibilities to conduct them during the regular school day. Data collection and evaluation activities are conducted during the school day and are covered by participating staff's salaries. Adequate time and funding is allotted for on-site and off-site professional development activities, including attendance at conferences, both during and outside the regular school day, and for substitutes and stipends to allow and encourage teachers to take part in these events.

Section 8: Budget

District budgets for gifted programs support and provide for all the components of the district's GATE program and meet the related standards. (EC 52209 and 52212 [a][1], [2], [3])

8:1 The district GATE budget is directly related to the GATE program objectives with appropriate allocations.

Minimum Standards: One year approval

- a. District Gate funds and/or funding sources are used to address professional development including AP Summer Institutes and additional training as determined by individual sites and the District AP Coordinator; direct student services; district coordination, and student identification.

Commendable Standards:

- a. *Allocation for the GATE Coordinator, regardless of funding source, reflects the scope and complexities of the district's size and GATE plan.* The GATE Coordinator is funded through a district salary (not GATE funds). The responsibilities of this position reflect the scope and size of the district, which is a high academic-performing district with a high demand for gifted services, and the complexities of its diverse populations. The Coordinator is well-versed in the GATE Plan, which is part of the District Strategic Plan and collaborates closely with the Strategic Plan Committee, District GATE Advisory Committee, site GATE Committees, district administration and the Board of Trustees in planning and implementing program activities.

Exemplary Standards: Three year approval

- a. The district encourages fiscal collaboration between categorical programs in order to make it possible for gifted students to benefit from more than one categorical program.

Minimum Standards: One year approval

- b. Expenditures of state GATE funds supplement, not supplant, district funds spent on gifted learners.
- c. *There is a budget allocation for district GATE coordination by a single individual on a full or part time basis. When appropriate, site coordinators should be included in the budget.* The budget allocation for the GATE Coordinator is provided through other sources. The responsibilities for this position are part-time and are implemented in connection with other responsibilities related to curriculum and instruction.
- b. *Carry-over monies are minimal and maintained within the district GATE accounts.*
- e. Indirect costs do not exceed state limitations.

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APPENDIX I

2008-09 GATE PROGRAM EVALUATION

Local educational agencies (LEAs) are required to develop a plan for evaluating various components of their GATE program including an annual review of pupil progress and administration of the program and procedures for modifying the program based on the annual review. (CCR, Title 5, 3831[j][5][6]) LEAs submitting applications for renewal of their GATE authorization are required to submit a program assessment. (EC 52212[a][1])

LEAs submitting applications for renewal of their GATE program authorization are required to submit a program assessment. The assessment should include data and information related to the following: (1) Review of student academic progress, (2) Review of the administration of the GATE program, and (3) Procedures for modifying the district's GATE program based on the annual review(s). Provide an evaluation report that includes data and information identified in items 1-3 below. Include any additional data or information related to the district's program evaluation plan identified in Section 7 of the district's previously approved GATE application. (The evaluation report is limited to six pages.)

1. Review of Student Academic Progress

Provide a brief narrative that summarizes data and information related to the academic progress of GATE students utilizing the Standardized Testing and Reporting (STAR) testing data or analyzing data over multiple years for one or more of the following:

- Analysis of the academic achievement of GATE students on the California Standards Tests (i.e., percent of GATE students scoring proficient and/or advanced on the STAR testing for English/language arts, mathematics, and science compared to overall district student results. Available at <http://star.cde.ca.gov/>.
- Analysis of the academic achievement of GATE students on the California Achievement Test (CAT 6) for grades three and seven (i.e., percent of GATE students scoring at or above the 50th and/or 75th percentile in reading, language, and mathematics compared to overall district student results. Available at <http://star.cde.ca.gov/>.
- Analysis of the academic achievement of GATE students on local tests compared to results for district students.
- Other information related to the academic achievement of GATE students.

2. Review of the Administration of the GATE Program:

Provide a review of the administration of the GATE program that includes data for one or more of the following:

- Analysis of administrator, teacher, parent, and student satisfaction surveys and/or interviews related to implementation of the various components of the GATE program. (Do not attach surveys.)
- Analysis of the effectiveness of the district's referral and identification methods to ensure that pupils from economically disadvantaged and varying cultural and linguistic backgrounds are provided with full participation in the GATE program including the following:
Analysis of GATE student demographics data compared to district student demographic data (available at <http://data1.cde.ca.gov/Dataquest/>).

Analysis of socio-economic data for GATE students compared to data for district students, i.e., percent of identified GATE students on the Free and Reduced-Price meals program compared to data for district students. The district data for student participation in the Free and Reduced-Price Meals program is available at <http://www.cde.ca.gov/ds/sh/sn/>. Data regarding GATE student participation in the Free and Reduced-Price meals program is available at the district.

3. Procedures for Modifying the District GATE Program Based on the Annual Review(s): (Not to exceed 6 pages)
 Information regarding the district's plan for modifying the GATE program based on the annual review for each of the various program components listed below.

1. Review of Student Academic Progress

Analysis of the academic achievement of GATE students **on the CSTs** from 2005 shows that

- ✓ Significantly higher percentages of GATE students score at proficient or advanced on the ELA, Math (Algebra I and Geometry), and Science (Biology) CSTs compared with overall students,
- ✓ The high level of GATE students scoring at or above proficient has been consistently maintained over the past three years.
- ✓ Significantly, the % of 8th grade GATE students scoring proficient or advanced in **Algebra I** jumped 4 percentage points in 2007 over 2006.
- ✓ Significantly, GATE students showed improved performance on the **Biology** test in 2007 over 2006:
 The % scoring proficient or advanced in 9th grade increased from 91% to 92%.
 The % scoring proficient or advanced in 10th grade increased from 71% to 82%.
 The % scoring proficient or advanced in 11th grade increased from 68% to 92%.

% GATE Students Scoring Proficient and or Advanced on CSTs -- 2007

2007	7th	All	8th	All	9th	All	10th	All	11th	All
Eng. Lang. Arts	GATE	Student	GATE	Student	GATE	Student	GATE	Student	GATE	Student
# Tested	826	1842	842	1862	781	2135	695	2153	707	2081
Total Prof/Advcd.	98%	83%	95%	76%	98%	79%	92%	68%	92%	65%
Math/Alg. I	7th		8th		9th		10th		11th	
# Tested			85	90	715	1246	53	624		225
Total Prof/Advcd.			98%	93%	93%	82%	61%	22%		7%
Geometry	7th		8th		9th		10th		11th	
# Tested			79	84	601	1165	45	501		
Total Prof/Advcd.			100%	100%	78%	62%	26%	15%		
Science/Biology	7th		8th		9th		10th		11th	
# Tested					666	1296	152	810	103	328
Total Prof/Advcd.					92%	79%	82%	50%	92%	55%

% GATE Students Scoring Proficient and or Advanced on CSTs -- 2006

2006	7th	All	8th	All	9th	All	10th	All	11th	All
Eng. Lang. Arts	GATE	Student	GATE	Student	GATE	Student	GATE	Student	GATE	Student
# Tested	295	1858	419	1913	57	2127	72	2147	238	1919
Total Prof/Advcd.	98%	89%	97%	77%	95%	77%	91%	68%	84%	62%
Math/Alg. I	7th		8th		9th		10th		11th	
# Tested			368	1195	12	643	*	279	-	204
Total Prof/Advcd.			94%	86%	58%	27%	-	16%	-	17%
Geometry	7th		8th		9th		10th		11th	
# Tested			26	86	39	1076	10	553	5	138

Total Prof/Advcd.			100%	100%	70%	58%	*	21%	*	5%
Science/Biology	7 th		8 th		9 th		10 th		11 th	
# Tested					40	1151	21	930	22	268
Total Prof/Advcd.					91%	82%	71%	53%	68%	43%

% GATE Students Scoring Proficient and or Advanced on CSTs -- 2005

Eng. Lang. Arts	7 th GATE	All Student s	8 th GATE	All Student s	9 th GATE	All Students	10 th GATE	All Student s	11 th GATE	All Student s
# Tested										
Total Prof/Advcd.	99%	80%	98%	74%	98%	75%	92%	92%	84%	59%
Math/Alg. I	7 th		8 th		9 th		10 th		11 th	
# Tested			554	1104	50	632	8	181	1	63
Total Prof/Advcd.			93%	83%	42%	21%	*	3%	*	13%
Geometry	7 th		8 th		9 th		10 th		11 th	
# Tested			86	88	569	1094	77	509	6	116
Total Prof/Advcd.			100%	100%	85%	68%	39%	21%	*	13%
Science/Biology	7 th		8 th		9 th		10 th		11 th	
# Tested					561	976	360	962	73	248
Total Prof/Advcd.					93%	85%	79%	57%	77%	42%

b. Analysis of the CAT6 reading, language, math, and spelling tests shows the percentage of 7th grade GATE students scoring at the 50th and 75th NPR continued to be significantly higher than the overall 7th grade population over the past three-year period 2005-2007 (as per the following charts). Significant performance over the three-year span included:

- ✓ In reading, 17% to 33% more GATE students scored at or above the 75th NPR than overall
- ✓ In language, 22% to 33% more GATE students scored at or above the 75th NPR than overall
- ✓ In math, 25% to 36% more GATE students scored at or above the 75th NPR than overall
- ✓ In spelling, 13% to 25% more GATE students scored at or above the 75th NPR than overall
- ✓ Percentages scoring at the 50th percentile remained fairly consistent for *both* the GATE and overall population over the three years.
- ✓ While the % of GATE students scoring at or above the 50th NPR in **math** remained high (99%) in 2007, the *overall population's* performance increased continuously in this area, going from a baseline of 80% in 2005 to 83% in 2006, and to 85% in 2007.

% 7th Grade GATE Students Scoring at Proficient and/or Advanced on the CAT6

2005	% GATE	%All	2006	% GATE	% All	2007	% GATE	% All
Number tested	697	1877		295	1856		826	1847
Reading			Reading			Reading		
At or above 75 th NPR	87	54	At or above 75 th NPR	70	53	At or above 75 th NPR	79	52
At or above 50 th NPR	99	79	At or above 50 th NPR	95	81	At or above 50 th NPR	96	80
Language			Language			Language		
At or above 75 th NPR	92	59	At or above 75 th NPR	83	61	At or above 75 th NPR	88	61

At or above 50 th NPR	99	79	At or above 50 th NPR	96	80	At or above 50 th NPR	96	79
Math			Math			Math		
At or above 75 th NPR	92	56	At or above 75 th NPR	82	57	At or above 75 th NPR	90	60
At or above 50 th NPR	99	80	At or above 50 th NPR	98	83	At or above 50 th NPR	99	85
Spelling			Spelling			Spelling		
At or above 75 th NPR	64	39	At or above 75 th NPR	52	39	At or above 75 th NPR	60	40
At or above 50 th NPR	93	76	At or above 50 th NPR	89	76	At or above 50 th NPR	90	76

2. Review of GATE Program Administration

Analysis of interview responses of participants on the Strategic Plan Committee showed that GATE management is efficient and provides for continuous program improvement under the direction of a capable GATE Coordinator (reporting to the Assistant Superintendent of Instruction). The program is managed effectively through site-level GATE committees composed of staff, students, and parents, working to ensure accordance with the District GATE Plan, approved by the local Board of Education. Site Committees work with the District GATE Coordinator. The District GATE Advisory Committee, now under the umbrella of the District Strategic Planning Committee, provides input and feedback. Site GATE committees meet monthly; the district GATE Advisory Committee meets a minimum of three times per school year. Program changes are discussed and implemented by site committee members (working with site administrators) through coordination with the District GATE Coordinator and approved by the District Advisory Committee. Main changes in program administration this year include an increase of GATE Advisory Committee meetings from two to three weeks per year.

3. Procedures for Modifying the Program Based on Annual Review were identified by the site GATE Committees, discussed with the GATE Coordinator, and reviewed GATE Advisory Committee (February 26, 2007). The Advisory Committee will meet again in June 2008.

Section 1: Program Design

Strengths:

- Alignment to the District Strategic Plan across sites
- Open access AP training for teachers
- Increased site development of “teacher collaboration teams”

Needs:

1. Increased middle school/high school articulation meetings/ vertical teaming
2. Increased student supports/ preparation for success

Goals:

1. Increase teacher-to-teacher collaboration time for communication, vertical teaming, and promote attendance at AP Summer Institutes for vertical teaming workshops.
2. Identify prerequisites for students; teachers, counselors play a larger role in educational planning, including:
 - Increase/strengthen AVID program assistance in planning for AP coursework
 - Recognize/communicate that students should take a recommended sequence of courses 7-12
 - Establish writing skills courses during the regular school day and through summer bridge courses to address poor performance data
 - Remind students that it is okay to take college-prep courses
 - Continue to provide homework clubs at the middle school level

Section 2: Identification

Strengths:

- District successfully employs traditional (standardized test) measures
- A high number of students are identified and participate district-wide
- The % of GATE-identified students has continually increased at most sites over 10 years.

Needs:

1. Increase participation by underrepresented populations.
2. Increase awareness and information of the value of AP to students and parents in underrepresented populations

Goals:

1. Apply increased use of non-traditional measures to identify more students from underrepresented populations and share best practices.
2. Increase the variety and application of parent-awareness strategies and share best practices.
3. Increase participation by underrepresented students by 5% or more per year.

Section 3: Curriculum and Instruction

Strengths:

1. SDUHSD meets minimum, commendable, and exemplary standards for differentiated curriculum that is responsive to the needs, interests, and abilities of gifted students that is supported by appropriate structures and resources.

Needs:

1. Continue to improve course consistency district-wide.
2. Articulate information of how to prepare students from level to level (elementary to middle school, middle to high school, and high school to college) to all stakeholders, faculty, students and parents.
3. Improve procedures for helping students plan and schedule a recommended course of study to meet identified goals.
4. Articulation to students/parents regarding which classes are accepted by colleges.
5. Better communication of student prerequisites (skills, coursework) to ensure success.
6. Recognition by all that students should take a recommended sequence of courses 7-12.

Goals:

1. Increase teacher, administrator and counselor time for collaboration.
2. Redefine teacher and counselor roles to include/improve assistance in course sequence planning and development of 7-year educational (grades 6-12).
3. Develop a district-wide roster of AP and Honors courses by course and teacher so that students and parents, and faculty have a clear view of all Honors/AP class options and courses that provide college credit.
4. Increase student/parent awareness presentations at all sites.

Section 4: Social and Emotional Development

Strengths:

- SDUHSD has increased its capacity to address and meet affective needs of students and to monitor and assist those with special needs through a special focus over the past three years and meets minimum through exemplary standards in these areas.

Needs:

1. Continue to increase student/parent awareness of the internal and external resources available to students with special needs.
2. Increase teacher-teacher and teacher-counselor collaboration roles regarding student needs.

Goals:

1. Increase all stakeholder communication efforts regarding affective needs and resources through written materials, web site, counselor meetings, and information at special presentations
2. Increase opportunities for teacher-teacher and teacher-counselor collaboration.

Section 5: Professional Development

Strengths:

- District encourages and pays for faculty to attend annual AP Summer Institutes
- Evaluation of professional development is ongoing at site, district levels
- AP teachers are certified through a formal certification (College-Board-approved) process
- Teacher-to-teacher (peer coaching) activities are supported and implemented

Needs

1. Encourage more teachers to focus on gifted education as an area of professional growth.
2. A formal district professional development plan to accommodate different levels of teacher competency including AP

Goals

1. Identify committee to develop a formal district professional development plan
2. Encourage/increase middle AVID and subject matter teachers and high school AP teacher attendance at Summer Institutes and additional AP professional development

Section 6: Parent and Community Involvement

Strengths:

- District has highly increased parent and community involvement in GATE activities over the past three years and meets minimum through exemplary standards
- GATE district and site Advisory Committees encourage parent involvement.
- District Advisory Committee meetings have been increased from a minimum of two to three times/year or more and take place under the umbrella of the District Strategic Plan Committee.
- Sites provide multiple opportunities for parent awareness, participation

Needs:

1. Increase parent awareness of the necessity of sequenced student educational plans, university standards, internship opportunities, and emerging market/employer requirements.
2. Increase community and business partnerships in AP curriculum, teacher training, and student support activities such as internships, mentor programs, etc.

Goals:

1. Identify, through Site Councils and Site GATE committees, etc., additional parent and partner business partners.
2. Add two new parents and/or business partners to the site and district GATE committees annually each year for the next three years.
3. Identify opportunities, ways, and means for the GATE Coordinator and individual sites to solicit increased parent, business, and community support.

Section 7: Program Assessment

Strengths:

- Quarterly data is reviewed by site committees composed of teachers, counselors, administrators and parents with GATE expertise
- Multiple evaluation data is reviewed/assessed; instruments used are valid and reliable
- Process takes place through the Single Plan for Student Achievement (SPSA)

Needs

1. Go further in defining program "impact"- and what positive impact looks like.
2. District-wide consistency in assessment procedures, instruments, etc.

Goals:

- Develop and incorporate program of specific district assessment rubrics for consistency
- Develop annual reports of positive program impact and contributing factors for distribution to all stakeholders.

Section 8: Budget

Strengths:

- GATE funds are directed to professional development, direct student services, coordination and student identification and supplement not supplant district funds spent on gifted learners
- Carry-over monies are minimal and maintained within district GATE accounts and indirect costs are within state limitations.

Needs:

1. Increase allocation to professional development

Goals:

1. Consider increased fiscal collaboration between categorical programs to benefit gifted students through additional AVID and other pre-AP support and professional development.

LEA Name: San Dieguito Union High School District

37
 COUNTY CODE

68346
 DISTRICT CODE

ASSURANCES FOR LOCAL EDUCATIONAL AGENCY GATE PROGRAMS

1. The district's written plan is available for public inspection. (*CCR*, Title 5, 3831[j]) Each LEA designates a person with responsibility for the development and implementation of the local program for gifted and talented pupils. (*EC* 52212[a][3])
2. The LEA makes provisions for ensuring participation of pupils in the upper range of intellectual ability. (*CCR*, Title 5, 3831[b]) For all programs for gifted and talented pupils, including programs for pupils with high creative capabilities and talents in the visual and performing arts, the governing board concentrates part of its curriculum on providing pupils with an academic component, and, where appropriate, instruction in basic skills. (*EC* 52206[c]) The LEA makes provisions for ensuring participation of pupils from disadvantaged and varying cultural backgrounds. (*CCR*, Title 5, 3831[c])
3. The LEA has a procedure to inform parents of a pupil's participation or non-participation in the gifted and talented program. (*CCR*, Title 5, 3831[j][9]) Written consent of a parent, guardian, or other person having actual custody and control of the pupil is on file with the LEA prior to the pupil's participation in the program. (*Ibid.*, [f]) The LEA has a procedure for consideration of the identification placement of a pupil who was identified as gifted or talented in the LEA from which the pupil transferred. (*CCR*, Title 5, 3831[j][3]) The LEA assures that all identified gifted and talented pupils have an opportunity to participate in the GATE program. (*CCR*, Title 5, 3831[i])
4. The LEA programs for gifted and talented pupils are planned and organized as an integrated differentiated learning experience within the regular school day. This program may be augmented or supplemented with other differentiated activities related to the core curriculum using such strategies as independent study, acceleration, postsecondary education, and enrichment. (*EC* 52206[a])
5. GATE funds are used solely in support of the purposes of the GATE program described in *EC* Section 52200. Funds are used to supplement, not supplant existing state and local efforts. The LEA's indirect cost rate is 3 percent or less. (*CCR*, Title 5, 3870) Each participating LEA shall maintain auditable records. (*EC* 52212[b])
6. Each LEA submits a program assessment with each renewal of its GATE authorization. (*EC* 52212[a][1]) The quality of existing programs for gifted and talented pupils is maintained and/or improved. (*CCR*, Title 5, 3831[d])

ASSURANCES FOR SCHOOL-BASED COORDINATED PROGRAMS

1. The school site council has developed a school plan that includes a description of..."instructional and auxiliary services designed to meet the special needs of...gifted and talented pupils." (*EC* 52853[a]) The school site plans have been approved by the local governing school board and are available to the public and the State Superintendent of Public Instruction. (*EC* 52850)
2. The district governing board determines the portion of the district's grant pursuant to Chapter 8 that will be allocated to schools for inclusion in the school budget. (*EC* 52857 et. seq.) GATE funds are used solely in support of the school site plan. (*EC* 52886[c]) Funds are used to supplement, not supplant existing state and local efforts. (*EC* 52852.5[c])

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 1, 2008

BOARD MEETING DATE: July 17, 2008

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: EMPLOYMENT CONTRACTS / ASSOCIATE
SUPERINTENDENTS

.....

EXECUTIVE SUMMARY

Attached are employment contracts for the Associate Superintendents of Human Resources, Educational Services and Business Services. The contracts are for a period of four years, commencing July 1, 2008, and continuing through June 30, 2012.

RECOMMENDATION:

It is recommended that the Board approve the employment contracts for the Associate Superintendents of Human Resources, Educational Services and Business Services for a period of four years, commencing July 1, 2008, and continuing through June 30, 2012.

FUNDING SOURCE:

Not applicable

KN/bb

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 7, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Steve Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF RESOLUTIONS LEVYING
SPECIAL TAXES FOR 2008-2009 FISCAL
YEAR

.....

EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within Community Facilities District (CFD) 94-1, CFD 94-2, CFD 94-3, CFD 95-1, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method established. The tax will appear on each property owner's tax bill and is to be collected by the County Assessor's Office, per arrangement.

Attachment A to the attached resolutions is available for inspection in the Facilities Planning Department and will be filed as part of the minutes of this meeting.

RECOMMENDATION:

It is recommended that the Board adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

ITEM 19

FUNDING SOURCE:

Community Facilities Districts 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1

Enclosure: 2008/2008 Special Tax Summary

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 94-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 94-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-1, has reviewed the financial affairs of CFD 94-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-1, and in the amounts and on property within CFD 94-1 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 94-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2007-08
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 94-2 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 94-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-2, has reviewed the financial affairs of CFD 94-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-2, and in the amounts and on property within CFD 94-2 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 94-2

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 94-3 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 94-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-3, has reviewed the financial affairs of CFD 94-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-3, and in the amounts and on property within CFD 94-3 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 94-3

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 95-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 95-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-1, has reviewed the financial affairs of CFD 95-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-1, and in the amounts and on property within CFD 95-1 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 95-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 95-2 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 95-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-2, has reviewed the financial affairs of CFD 95-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-2, and in the amounts and on property within CFD 95-2 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 95-2

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 99-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 99-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-1, has reviewed the financial affairs of CFD 99-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-1, and in the amounts and on property within CFD 99-1 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 99-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 99-2 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 99-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-2, has reviewed the financial affairs of CFD 99-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-2, and in the amounts and on property within CFD 99-2 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 99-2

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 99-3 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 99-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-3, has reviewed the financial affairs of CFD 99-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-3, and in the amounts and on property within CFD 99-3 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 99-3

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
LEVYING SPECIAL TAX FOR 2008-09 FOR
COMMUNITY FACILITIES DISTRICT 03-1 OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the "Act") to form Community Facilities District 03-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 03-1, has reviewed the financial affairs of CFD 03-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 03-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 03-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 03-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 03-1, and in the amounts and on property within CFD 03-1 for Fiscal Year 2008-09 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 17th DAY OF July, 2008.

San Dieguito Union High School District
Acting as the Legislative Body of
Community Facilities District 03-1

By: _____
President of the Board of Trustees

ITEM 19

Resolution Levying Special Tax for 2008-09
Page 2

ATTEST:

By: _____
Clerk, Board of Trustees

ITEM 19

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 19

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICTS
2008/2009 EXECUTIVE SUMMARY**

DISTRICT	PARCELS LEVIED	PROJECTED LEVY APPLIED AT COUNTY	LEVY AMOUNT HANDBILLED	TOTAL PROJECTED LEVY AMOUNT
CFD No. 94-1	8	\$6,400	\$0.00	\$6,400
CFD No. 94-2	2,450	1,774,400	0.00	1,774,400
CFD No. 94-3	877	536,246	0.00	536,246
CFD No. 95-1	2,166	2,142,270	0.00	2,142,270
CFD No. 95-2	400	307,702	0.00	307,702
CFD No. 99-1	558	339,342	0.00	339,342
CFD No. 99-2	41	23,370	0.00	23,370
CFD No. 99-3	128	72,960	0.00	72,960
CFD No. 03-1	724	747,918	0.00	747,918
Total	7,352	\$5,950,608	\$0.00	\$5,950,608

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 7, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Steve Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: ADOPTION OF RESOLUTIONS
ESTABLISHING SPECIAL TAXES FOR
2008-2009 FISCAL YEAR

.....

EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within CFD 94-2, CFD 94-3, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances were adopted pursuant to the Rate and Method of Apportionment of Special Taxes approved in the elections. The Rate and Method of Apportionment of Special Taxes also require the Board to determine the amount for the alternate prepayment to be collected each year. The Lee Saylor Cost of Construction Index can increase this rate for all CFD's except for CFD 99-2 and CFD 99-3 for which the Engineering News-Record Building Cost Index is used.

The 2008-2009 prepayment amounts have been established as follows:

- CFD 94-2 - \$4,955.00 for a single family home and \$1,350.00 for a multi-family home.
- CFD 94-3 - \$8,344.99 for a single family home and \$2,273.61 for a multi-family home.
- CFD 95-2 - \$8,061.32 for a single family home and \$2,196.32 for a multi-family home.
- CFD 99-1 - \$8,301.18 for a single family home and \$2,242.19 for a multi-family home.

ITEM 20

- CFD 99-2 – One-Time Special Tax of \$.98 per square foot of assessable space for residential homes and \$.22 per square foot of assessable space for commercial buildings located in the Encinitas School District and \$.13 per square foot of assessable space for commercial buildings located in the Rancho Santa Fe School District.
- CFD 99-3 – One-Time Special Tax of \$.98 per square foot of assessable space for residential homes and \$.22 per square foot of assessable space for commercial buildings.
- CFD 03-1 - \$9,845.23 for a Tax Class A single family home, \$2,660.05 for a Tax Class A multi-family home, \$8,301.18 for a Tax Class B single family home, and \$2,242.19 for a Tax Class B multi-family home.

RECOMMENDATION:

It is recommended that the Board adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

FUNDING SOURCE:

N/A

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 94-2
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on September 22, 1994 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District 94-2 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 94-2 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on November 3, 1994, an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on December 5, 1994, the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-2" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

ITEM 20

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$4,955.00 as the Alternate Prepayment Tax for Single-Family units and \$1,350.00 for Multi-Family units with respect to Developed Property for the 2008-09 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 94-3
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 94-3 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 94-3 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-3” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

ITEM 20

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$8,344.99 as the Alternate Prepayment Tax for Single-Family units and \$2,273.61 for Multi-Family units with respect to Developed Property for the 2008-09 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 95-2
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 95-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 95-2 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 95-2 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled "Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District" (the "Amending Resolution") changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 95-2" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

ITEM 20

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$8,061.32 as the Alternate Prepayment Tax for Single-Family units and \$2,196.32 for Multi-Family units with respect to Developed Property for the 2008-09 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 99-1
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-1 of the San Dieguito Union High School District Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 with Proposed Community Facilities District No. 99-1 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 99-1 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, on August 19, 1999 the Board amended the Resolution by adopting a resolution entitled "Amendment to Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District No. 99-1 of the San Dieguito Union High School District" (the "Amending Resolution") changing the date of the election; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on September 16, 1999 an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on September 16, 1999 the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-1" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided the Rate and Method); and

ITEM 20

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$8,301.18 as the Alternate Prepayment Tax for Single-Family units and \$2,242.19 for multi-Family units with respect to Developed Property for the 2007-08 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 99-2
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) and Calling an Election" (The "Resolution"), which established Community Facilities District No. 99-2 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on May 11, 1999 an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on May 20, 1999 the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe)" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit "A" attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor's Parcel of Residential Property, the owner of such

ITEM 20

property may elect to exempt his property from the Annual Special Tax by paying the One-Time Special Tax then applicable to such Assessor's Parcel and upon payment of such One-Time Special Tax, such Assessor's Parcel shall thereafter be treated as Exempt Property. If an owner of an Assessor's Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor's Parcel of Residential Property shall be subject to the Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$0.98 per square foot of assessable space for parcels of residential property and \$0.13 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Rancho Santa Fe USD, or \$0.22 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Encinitas USD as the One-Time Special Tax for the 2008-09 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor's Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor's Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 99-3
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on October 7, 1999 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-3 and Calling an Election" (the "Resolution"), which establishes Community Facilities District No. 99-3 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on October 12, 1999 an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on November 4, 1999 the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-3" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit "A" attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor's Parcel of Residential Property, the owner of such property may elect to exempt his property from the Annual Special Tax by paying the

ITEM 20

One-Time Special Tax then applicable to such Assessor's Parcel and upon payment of such One-Time Special Tax, such Assessor's Parcel of Residential Property shall thereafter be treated as Exempt Property. If an owner of an Assessor's Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor's Parcel of Residential Property shall be subject to Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$0.98 per square foot of Assessable Space for Assessor's Parcels of Residential Property, or \$0.22 per square foot of Chargeable Covered and Enclosed Space for Assessor's Parcels of Commercial Property as the One-Time Special Tax for the 2008-09 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor's Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor's Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 20

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ESTABLISHING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 03-1
FOR PREPAYMENTS FOR THE 2008-09 FISCAL YEAR**

WHEREAS, on May 1, 2003 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 03-1 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$75,000,000 within Proposed Community Facilities District 03-1 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 03-1 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$75,000,000 and called an election;

WHEREAS, on May 13, 2003, an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$75,000,000 and establishing an appropriations limit;

WHEREAS, on May 15, 2003, the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 03-1" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

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NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$9,845.23 as the Alternate Prepayment Tax for Tax Class A Single-Family units, \$2,660.05 for Tax Class A Multi-Family units, \$8,301.18 for Tax Class B Single-Family units, and \$2,242.19 for Tax Class B Multi-Family units with respect to Developed Property for the 2008-09 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VI of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2008-09 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 17th day of July, 2008.

BOARD OF TRUSTEES OF THE SAN
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Title: President, Board of Trustees

ATTEST:

By: _____

Title: Clerk, Board of Trustees

ITEM 20

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Linda Friedman, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 17th day of July, 2008, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Trustees

ITEM 21

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 8, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Bruce Cochrane, Executive Director
Pupil Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: Board Policy #5118 Revision,
"Attendance of Non-Residents /
Interdistrict Attendance"

EXECUTIVE SUMMARY

In order to stay current with interdistrict attendance policies, and to follow recommendations given by Loretta Middleton, Director of Pupil Services from the San Diego County Office of Education, the Interdistrict Attendance policies require revision. The policy before the Board is one that establishes numerical values to what the district considers impacted programs. With numbers identified, the district protects itself from having to admit students into impacted programs.

RECOMMENDATION

It is recommended that the Board review the proposed revision to Board Policy #5118, *Attendance of Non-Residents/Interdistrict Attendance*, as shown in the attachment.

KN/ddb
Attachment

ITEM 21

STUDENTS

5118

ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE

The Board of Trustees recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. The Board desires to communicate with parents/guardians and students regarding the **diverse** educational programs and services that are available.

~~The Board may approve requests for school attendance in the district for students whose legal residence is outside the boundaries of the San Dieguito Union High School District.~~

~~Transportation beyond that normally provided for pupils living in the district shall not be provided for pupils attending on an interdistrict attendance agreement.~~

~~The Board reserves the right to revoke any interdistrict attendance agreement at any time.~~

~~The Board recognizes that the district may be capable of serving additional students. Therefore, the Superintendent or designee may approve interdistrict attendance agreements with other districts.~~

Upon request by student's parents/guardians, the superintendent or designee may approve interdistrict permits with other districts on a case-by-case basis to meet individual student's needs.

The interdistrict attendance permit shall be valid for the school year and renewed annually not to exceed a term of five (5) years and shall stipulate terms and conditions under which interdistrict attendance shall be permitted, denied or revoked (Education Code 46600).

The superintendent or designee may deny interdistrict permits because of overcrowding with the district's schools or programs.

The Board of Trustees of the San Dieguito Union High School District, when making its determination whether to enroll an individual who has been expelled or pending expulsion from another school district for acts other than Education Code 48915 a and c, will consider the following option:

- (1) Deny enrollment**
- (2) Permit enrollment**
- (3) Permit conditional enrollment in a regular school program**

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: March 27, 1980
Policy Revised: January 16, 1997
Policy Revised: January 15, 1998
Policy DRAFT: July 17, 2008

ITEM 21

STUDENTS

5118

or another education program

Notwithstanding any other provision of law, the Board of Trustees, after a determination has been made, pursuant to a hearing, that a student expelled from another school district for an act other than those described in subdivision (a) or (c) of Section 48915 does not pose a danger to either the pupils or employees of the school district, may permit the student to enroll in a school in the San Dieguito Union High School District during the term of expulsion, provided that he or she, subsequent to the expulsion, either has established legal residence in the San Dieguito Union High School District, pursuant to Section 48200 of the Education Code. The enrollment may be on a conditional basis until the period of the expulsion has ended.

The Superintendent is authorized to develop administrative regulations for the enrollment of students whose legal residence is outside the boundaries of the San Dieguito Union High School District.

Legal Reference: CALIFORNIA EDUCATION CODE

- 46600-46611 Interdistrict attendance agreements
- 48204 Residency requirements for school attendance
- ~~48209-48209.16~~ 48300-48315 Student attendance alternatives
- 48915 Expulsion; particular circumstances
- 48915.1 Expelled individuals; enrollment in another district
- 48918 Rules governing expulsion procedures
- 48980 Notice at beginning of term
- 52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

- Policy Adopted: March 27, 1980
- Policy Revised: January 16, 1997
- Policy Revised: January 15, 1998
- Policy DRAFT: July 17, 2008

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 9, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Frederick Labib-Wood
Director Classified Personnel

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: Adoption of Proposed Revision to Board Policy 4216.3-37.1 Class Description for Interpreter for the Hearing Impaired and establishment of three additional levels of Interpreter for the Hearing Impaired

EXECUTIVE SUMMARY

Skilled interpreters for the deaf are in short supply with demand greatly exceeding the supply. The State of California has adopted revised regulations that impose new qualification standards for interpreters working with students in public schools. The standards phase in over a two-year period that started July 1, 2007, with the State raising the bar higher in 2008 and again in 2009. Additionally, there are higher national standards through the Registry of Interpreters for the Deaf.

The San Dieguito Union High School District currently has four positions supporting two students whose IEP's require interpreter services. The proposed revisions to the class specification "Interpreter for the Hearing Impaired" establish three new classifications that recognize the additional skill levels available through the RID National Interpreter Certification.

The proposal reallocates the District's job class Interpreter for the Hearing Impaired from SR 50 to SR 54 on the bargaining unit salary schedule to place San Dieguito in the most favorable position with respect to its external market. Hourly cost for agency interpreters that the District must hire to provide services when positions are vacant is over \$65 per hour.

ITEM 22

The SR 54 range will be in effect for any employee who meets the State's 2009 standard. Employees with one of the RID Certificates would become eligible for the proposed new levels.

This recommendation was approved by the Personnel Commission at its meeting of July 8, 2008. These changes have also been discussed with the CSEA bargaining unit.

The following table displays the proposed job class series and salary range allocations:

Interpreter For The Hearing Impaired	SR 54 \$26.13 – \$33.47 hourly
Interpreter For The Hearing Impaired (NIC)	SR 57 \$28.15 – \$35.99 hourly
Interpreter For The Hearing Impaired (NIC Advanced)	SR 60 \$30.32 – \$38.75 hourly
Interpreter For The Hearing Impaired (NIC Master)	SR 63 \$32.64 – \$41.66 hourly

RECOMMENDATION:

That the Board review the proposed salary reallocation and revised policy for Interpreter for the Hearing Impaired and adopt the changes at its regular meeting on August 21, 2008.

FUNDING SOURCE:

District General Fund.

Attachment

ITEM 22
4216.3-37.1
4216.3-37.6
4216.3-37.7
4216.3-37.8

CLASSIFIED PERSONNEL

INTERPRETER FOR THE HEARING IMPAIRED

INTERPRETER FOR THE HEARING IMPAIRED (NIC)

INTERPRETER FOR THE HEARING IMPAIRED (NIC ADVANCED)

INTERPRETER FOR THE HEARING IMPAIRED (NIC MASTER)

OVERALL JOB PURPOSE STATEMENT:

Under the day-to-day direction of a certificated teacher, the job of Interpreter for the Hearing Impaired is done for the purpose/s of assisting in the instruction of individual or small groups of students using appropriate manual communication; interpreting, translating and tutoring students with severe hearing impairments; and performing routine clerical and supportive tasks for instructional personnel.

DISTINGUISHING CHARACTERISTICS

This job is distinguished from similar jobs by the following characteristics: The Interpreter for the Hearing Impaired is assigned to assist teachers in the conducting of intensified learning experience. The classification differs from other Instructional Support classifications in that the Interpreter for the Hearing Impaired works in the instructional environment with students with severely hearing impaired students who have severe hearing impairment. There are four levels in this series. Each level is based on proficiency as demonstrated by a certification process through the Educational Interpreter Performance Assessment (EIPA) or through achievement of National Interpreter Certification (NIC) from the Registry of Interpreters for the Deaf (RID).

ESSENTIAL FUNCTIONS

* Interprets a variety of instructional exercises and classroom activities for the purpose of translating instructional materials and directions to students and for enhancing communication between student and teachers.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

Policy Revised: xxxx xx, 2008

ITEM 22

CLASSIFIED PERSONNEL

4216.3-37.1

4216.3-37.6

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4216.3-37.8

INTERPRETER FOR THE HEARING IMPAIRED

INTERPRETER FOR THE HEARING IMPAIRED (NIC)

INTERPRETER FOR THE HEARING IMPAIRED (NIC ADVANCED)

INTERPRETER FOR THE HEARING IMPAIRED (NIC MASTER)

- * Tutors/interprets for individuals and small groups of students for the purpose of reinforcing and following-up on instructional concepts.
- * Assists students with study activities for the purpose of facilitating accomplishment of their individual educational program.
- * Reports student progress for the purpose of assisting the teacher to assess student's learning.
- * Assists in the preparation of a variety of instructional materials and learning aids for the purpose of facilitating interpretation services.
- * Performs interpreting functions at various school-related activities for the purpose of facilitating communication for students and staff involved.
- * Assists students in the operation of a variety of instructional media machines and specialized equipment of the hearing impaired for the purpose of facilitating the instructional process.
- * Maintains a record of student progress for the purpose of providing historical documentation for future reference by self and/or others.
- * Maintains records, files, supplies and work aids as assigned for the purpose of providing for necessary materials in an efficient and timely manner.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

Policy Revised: **xxxx xx, 2008**

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CLASSIFIED PERSONNEL

INTERPRETER FOR THE HEARING IMPAIRED

INTERPRETER FOR THE HEARING IMPAIRED (NIC)

INTERPRETER FOR THE HEARING IMPAIRED (NIC ADVANCED)

INTERPRETER FOR THE HEARING IMPAIRED (NIC MASTER)

* Assists in the performance of other related duties as assigned for the purpose of accomplishing organizational goals.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment including using pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: basic concepts of child growth and development, and developmental behavior characteristics of the hearing impaired; student behavior management strategies and techniques; basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading; appropriate English usage, punctuation, spelling and grammar; manual communication language appropriate to the assignment; safe practices in classroom and other activities; reading and writing communication skills; interpersonal relations skills using tact, patience and courtesy; modern office practices, procedures and equipment.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

Policy Revised: ~~xxxx xx, 2008~~

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CLASSIFIED PERSONNEL

INTERPRETER FOR THE HEARING IMPAIRED

INTERPRETER FOR THE HEARING IMPAIRED (NIC)

INTERPRETER FOR THE HEARING IMPAIRED (NIC ADVANCED)

INTERPRETER FOR THE HEARING IMPAIRED (NIC MASTER)

ABILITY is required to schedule activities; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. In working with others, problem solving is required to analyze issues and create action plans. ———Problem solving with data frequently requires independent interpretation of guidelines; ~~and~~—problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: demonstrating an understanding, patient and receptive attitude toward hearing impaired students; communicating effectively in oral and written form, using an appropriate manual communication language; utilizing a variety of appropriate instructional materials and procedures in the enhancement of a positive educational environment; supervising and disciplining students according to approved policies and procedures; modeling appropriate social skills, social interaction and appearance; writing observations and documenting student behavior; and printing and writing legibly; establishing and maintaining cooperative, effective and empathetic working relationships with others; and maintaining confidentiality.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

Policy Revised: ~~xxxx xx, 2008~~_____

ITEM 22
4216.3-37.1
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CLASSIFIED PERSONNEL

INTERPRETER FOR THE HEARING IMPAIRED

INTERPRETER FOR THE HEARING IMPAIRED (NIC)

INTERPRETER FOR THE HEARING IMPAIRED (NIC ADVANCED)

INTERPRETER FOR THE HEARING IMPAIRED (NIC MASTER)

units is often required to perform the job's functions. There is some opportunity to impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions requires the following physical demands: some lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 60% sitting, 20% walking and 20% standing. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere.

Experience

Job related experience is required.

Education

Targeted job related education that meets organization's prerequisite requirements.

Required Testing

Must attain a score of 4.0 or higher on the appropriate exam(s) mandated by the State of California. (for example, the Educational Interpreter Performance Assessment, or EIPA, administered by Boys Town National Research Hospital). Candidates with a score of at least 3.5 but less than 4.0 between July 1, 2008 and June 30, 2009 will be designated as "Interim 2" and must achieve a score of 4.0 or higher by July 1, 2009 to remain employed. ~~Candidates with a score below 3.9 between July 1, 2007 and June 30, 2009 will be designated as "Interim" and must achieve a score of 3.0 or higher by July 1, 2007 ("Interim 1") and a score of 3.5 or higher ("Interim 2")~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

Policy Revised: xxxx xx, 2008

CLASSIFIED PERSONNEL

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4216.3-37.8

INTERPRETER FOR THE HEARING IMPAIRED

INTERPRETER FOR THE HEARING IMPAIRED (NIC)

INTERPRETER FOR THE HEARING IMPAIRED (NIC ADVANCED)

INTERPRETER FOR THE HEARING IMPAIRED (NIC MASTER)

~~before July 1, 2008 in order to remain employed in this classification.~~

Certificates

Candidates possessing a National Interpreter Certificate (NIC), National Interpreter Certificate Advanced (NIC Advanced), or National Interpreter Certificate Master (NIC Master) will be placed at the appropriate classification level within the series. ~~Possession of a valid Registered Interpreter for the Deaf Certificate is highly desirable.~~

Continuing Education/Training

None Specified

Clearances

Criminal Justice Fingerprint/Background Clearance TB Clearance

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

Policy Revised: ~~xxxx xx, 2008~~_____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: July 10, 2008

BOARD MEETING DATE: July 17, 2008

PREPARED BY: Steve Ma, Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: LA COSTA VALLEY PROPERTY UPDATE

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EXECUTIVE SUMMARY

The district administration will be making a presentation to update the Board on the three following areas:

1. What was the purpose of purchasing the La Costa Valley property and what has happened since the purchase?
2. What is the finance mechanism of CFD (*Community Facilities District*) 94-2 and the monies associated it with it?
3. What are the potential future uses for the property?

SM/bb